



Mid-Ohio Regional  
Planning Commission

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Columbus, Ohio 43215

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[www.morpc.org](http://www.morpc.org)

## NOTICE OF A MEETING

**COMMISSION MEETING**  
MID-OHIO REGIONAL PLANNING COMMISSION  
111 LIBERTY STREET, SUITE 100  
COLUMBUS, OHIO 43215  
SCIOTO CONFERENCE ROOM

**Thursday, June 12, 2014, 1:30 p.m.**

### AGENDA

- 1:30 p.m. 1. Pledge of Allegiance
- 1:31 p.m. 2. Welcome and Introductions – Eric Phillips, MORPC Chair
- 1:35 p.m. 3. Consent Agenda
- a. Approval of [May 8, 2014 Commission Meeting Minutes](#)
  - b. [Proposed Resolution 17-14](#): “TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SUBMIT AN APPLICATION TO THE LOCAL GOVERNMENT INNOVATION FUND AND ENTER INTO AGREEMENT FOR UP TO \$50,000 WITH THE OHIO DEVELOPMENT SERVICES AGENCY FOR THE STUDY OF A CENTRAL OHIO REGIONAL PACE DISTRICT”
- 1:36 p.m. 4. [Executive Director’s Report](#) – William Murdock, MORPC Executive Director
- 1:45 p.m. 5. [Proposed Resolution 18-14](#): “AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE STATE OF OHIO DEVELOPMENT SERVICE AGENCY (ODSA), OFFICE OF COMMUNITY ASSISTANCE FOR THE 2014 HOME WEATHERIZATION ASSISTANCE PROGRAM (HWAP #14-140) AND TO ENTER INTO RELATED SUBCONTRACTS”

### Specials Guests and Presentations

- 1:50 p.m. 6. **Featured Shared Services: Data Storage/Security** - Todd Jackson, City of Westerville Information Systems Director/CIO & Bruce Macnichol, DRS Columbus Sales Manager

### Committees

- 2:00 p.m. 7. **Building Committee** – Derrick Clay, Building Committee Chair

**William Murdock, AICP**  
Executive Director

**Eric S. Phillips**  
Chair

**Matt Greeson**  
Vice Chair

**Rory McGuinness**  
Secretary

- 2:05 p.m. **8. Bylaws Committee** – Rory McGuiness, Bylaws Committee Chair
- **Proposed Resolution 16-14: “ADOPTING PROPOSED CHANGES TO MORPC’S BYLAWS”**
- 2:10 p.m. **9. Regional Policy Roundtable** – Marilee Chinnici-Zuercher, Regional Policy Roundtable Chair
- a. **Legislative Update** – Lloyd Pierre-Louis, Kegler Hill Brown & Ritter and Laura Koprowski, MORPC Public & Government Affairs
- **Senate Bill 310**
- 2:20 p.m. **10. Transportation Policy Committee** – Eric Phillips, MORPC Chair
- a. **Call to Order** – Eric Phillips, MORPC Chair
- 2:21 p.m. b. **Monthly Progress Report** – Nick Gill, MORPC Transportation Systems & Funding Interim Director
- **Transportation Review Advisory Council (TRAC) Priorities Update**
  - **Active Transportation Plan**
- 2:25 p.m. c. **COTA Update to Transit System Review** - COTA Capital Projects & Planning Director Mike Bradley
- 2:40 p.m. d. **Systematic Safety Improvement Update** - Andy Taylor, MORPC Planning & Environment
- 2:50 p.m. e. **Consent Agenda**
- Approval of **May 8, 2014 Transportation Policy Committee Meeting Minutes**
  - **Proposed Resolution T-9-14: "AMENDING THE STATE FISCAL YEAR (SFY) 2012-2015 TRANSPORTATION IMPROVEMENT PROGRAM"**
- 2:51 p.m. f. **Adjourn Transportation Policy Committee** – Eric Phillips, MORPC Chair
- 2:52 p.m. **11. Motion to Approve Actions of the Transportation Policy Committee**
- 2:53 p.m. **12. Other Business**
- 2:55 p.m. **13. Adjourn** – Eric Phillips, MORPC Chair

PLEASE NOTIFY SHARI SAUNDERS AT 614-233-4169 OR [ssaunders@morpc.org](mailto:ssaunders@morpc.org) IF YOU REQUIRE SPECIAL ASSISTANCE.

**The next Commission Meeting is**  
**Thursday, July 17, 2014 at 1:30 p.m.**  
*111 Liberty Street, Suite 100*  
*Columbus, Ohio 43215*

Note: Due to construction, a portion of the eastbound lane of Liberty Street is closed between South Front and Short Streets; the westbound lane onto Short Street remains open. The closure is March 31, 2014 through the end of the year. MORPC's parking lot is accessible via Front Street, Liberty Street, or Short Street. Please be sure to park in a MORPC visitor space, in a space with an "M" on it, or in any yellow space. Handicapped parking is available at the back of MORPC's building.

## Mid-Ohio Regional Planning Commission

### Commission Meeting Minutes

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Thursday, May 8, 2014  
1:30 p.m.

#### Commission Members

Karen Angelou	Matt Greeson	Rory McGuinness
Chris Bauserman	Marsha Grigsby	Gary Merrell
Stacey Boumis	Marian Harris	Bonnie Michael
Marilyn Brown	Bill Harvey	Robert Myers
Greg Butcher	Tracy Hatmaker	Megan O'Callaghan
Steve Campbell	Dan Havener	Mary Petty
Marilee Chinnici-Zuercher	Tom Homan	Eric Phillips
Franklin Christman	Pamela Hykes-O'Grady	Rob Platte
Derrick Clay	Erik Janas	Bryan Rhoads
Ben Collins	Larry Jenkins	Don Schonhardt
Mike Compton	Steve Kennedy	Ike Stage
Karl Craven	Benjamin King	Joe Stefanov
Anne Darling-Cyphert	Don Leach	Steve Stolte
Tracie Davies	Rich Lemuth	Ellen Walker
Michael Ebert	Jim Lenner	
Steve Gladman	Greg Lestini	

#### Associate Members

Jeff Cabot	John O'Meara
Jamie Grube	Nikki Scarpitti

#### Policy Committee Members

Mike Bradley	David Paul	Thom Slack
Holly Mattei	Tory Richardson	

#### Staff

Bernice Cage	Ciel Klein	Nancy Reger
Kerstin Carr	Laura Koprowski	Shari Saunders
Mark Crosten	Eileen Leuby	Andy Taylor
Evelyn Ebert	Sarah McQuaide	Brandi Whetstone
Nick Gill	William Murdock	
Shawn Hufstedler	Christina O'Keeffe	

#### Guests

Ralph Coon, Village of Lockbourne	Clyde Seidle, City of Hilliard
Lucas Haire, City of Canal Winchester	Steve Tugend, Kegler Brown Hill & Ritter
Laura Kirk, Village of Lockbourne	Ira Weiss, CAC Vice Chair
Cornell Robertson, FCEO	

Chair Eric Phillips called the Commission Meeting to order at 1:35 p.m. followed by the pledge of allegiance.

#### Welcome and Introductions - Eric Phillips, MORPC Chair

Chair Phillips welcomed new member Mary Petty and guests Ralph Coon and Laura Kirk from the Village of Lockbourne.

Past Chair Marilyn Brown was recognized with a video and a gift.

### **Consent Agenda**

Stacey Boumis made a motion to approve the consent agenda, second by Rob Platte; motion passed.

### **Executive Director's Report – William Murdock, MORPC Executive Director**

William Murdock thanked MORPC team members for their work on the 2014 State of the Region Luncheon and the State of the Region Report. Laura Koprowski shared the "Top 5" of this year's event:

- 5 - Outstanding sponsors - this is the first time the event had two networking sponsors
- 4 - Sold-out three weeks before the event - first time this has happened; 62 percent of survey respondents rated the online registration excellent
- 3 - Location - 87 percent of survey respondents rated the location good to excellent
- 2 - Food
- 1 - Program - 72 percent of survey respondents rated the program excellent

William Murdock announced insight2050 launched at the State of the Region. Yaromir Steiner, insight2050 Steering Committee Chair, introduced State of the Region Keynote Speaker Peter Calthorpe to the Central Ohio building and development community to inform them about the project. The Steering Committee and MORPC team members are in the data collection portion of the project. A public information piece is being developed for local communities to share with councils and stakeholders.

City of Columbus Mayor Coleman appointed William Murdock to serve on the Jobs, Expansion and Transportation (JET) Task Force. The 14-member task force has been instructed to bring more direct flights to Port Columbus and to develop the airport as a jobs center and hub for rail and bus service. Mr. Murdock is leading the Regional Transportation Center Working Group within the task force. The Cities of Gahanna and Whitehall are involved in the working group. Mr. Murdock encouraged members to send him ideas and suggestions.

Dean Ringle was named the winner of the 2013 Urban County Engineer of the Year by the National Association of County Engineers (NACE). Bradley Foster, Franklin County Project Engineer was named the 2013 Program/Project Manager of the Year by NACE for his work on the Groveport Road at Alum Creek Drive project. This is the first time the awards were given to engineers representing the same county and state in the same year.

Upcoming events:

- Social Media Best Practices for Local Governments, Tuesday, June 18, 2014, 9:00 a.m.-2:00 p.m. at MORPC - social media basics, practical uses, trends, strategic planning and more. Pre-workshop activities begin at 8:00 a.m.
- Show Me the Money, Wednesday, May 28, 2014, 11:00 a.m. at MORPC - regional education forum focusing on grant writing/education that will provide strategies on how to get grant dollars for communities.

### **Proposed Resolution 10-14: "ACCEPTING THE VILLAGE OF JOHNSTOWN AS A MEMBER OF THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC)" – William Murdock**

Ellen Walker made a motion to approve Resolution 10-14, second by Rob Platte; motion passed. Chair Phillips welcomed new Commission member from the Village of Johnstown Jim Lenner.

### **Proposed Resolution 15-14: "AUTHORIZING THE EXECUTIVE DIRECTOR TO FILE APPLICATIONS WITH, EXECUTE AGREEMENTS WITH, AND RECEIVE FUNDS FROM THE U.S. DEPARTMENT OF TRANSPORTATION AND THE OHIO DEPARTMENT OF TRANSPORTATION" – Nick Gill**

Nick Gill gave a [presentation](#) explaining companion Resolutions 15-14 and T-7-14. A motion was made to approve Resolution 15-14, second by Marilyn Brown; motion passed.

### **Special Guests and Presentations**

#### **Featured Shared Services: Hilliard – Don Schonhardt, City of Hilliard Mayor**

Don Schonhardt presented shared service examples in the City of Hilliard. Mayor Schonhardt works with council members and gets their support before moving forward with shared service projects.

- The City of Hilliard and Norwich Township worked together to construct a safety services building. Not only did that provide savings in construction costs, but it continues to provide savings to the city with the shared use of the building.
- The City of Hilliard and Metro Parks developed the 5-acre Heritage Trail Dog Park.
- The City of Hilliard, Norwich Township, the American Legion Post 614, the Hilliard Foundation, and the Hilliard Cultural Arts Council are developing the new Hilliard Cultural Arts and Civic facility.
- The Cities of Hilliard and Dublin and Norwich Township combined their dispatch services.

#### **Air Quality – Evelyn Ebert, MORPC Energy & Air Quality**

Evelyn Ebert gave a presentation on [Ozone Season 2014](#). MORPC's Air Quality Awareness Program seeks to address the region's air quality issues, and to inform and alert the public, local governments, businesses, organizations and individuals of the actions they can take to protect public health and reduce air pollution. In partnership with Sonoma Technology, Inc., MORPC administers Central Ohio's year-round daily air quality forecasting program and issues air quality alerts when warranted. Ms. Ebert encouraged members to participate in the Take Five for Clean Air Pledge. MORPC will recognize communities, organizations and individuals that pledge to implement five or more voluntary actions to help improve Central Ohio's Air Quality. Learn more about the Take Five for Clean Air Pledge at <http://airquality.morpc.org>.

### **Committees**

#### **Regional Policy Roundtable – Marilee Chinnici-Zuercher, Roundtable Chair**

Marilee Chinnici-Zuercher reported the Regional Policy Roundtable met April 24, 2014 and adopted new membership guidelines:

- ✓ The Chair and Vice Chair must be Commission members
- ✓ Limit of 25 members; 15 must be from Commission member communities
- ✓ Membership is a 2-year term confirmed by the Chair and Executive Director

The Roundtable is recruiting additional members to represent MORPC's local government members. If interested in being considered, please contact Marilee Chinnici-Zuercher at [czmarilee@aol.com](mailto:czmarilee@aol.com) or Laura Koprowski at [lkoprowski@morpc.org](mailto:lkoprowski@morpc.org).

- **Legislative Update – Steve Tugend, Kegler Brown Hill & Ritter and Laura Koprowski, MORPC Public & Government Affairs Director**

Steve Tugend and Laura Koprowski gave the legislative update and highlighted the following issues:

- Ohio primary election results
- Federal transportation funding
- SB 310 - Renewal and energy efficiency standards
- HB 5 - Municipal income tax uniformity
- Columbus Chamber Government Day is Friday, May 9, 2014
- MORPC is participating in the annual Columbus Fly-in to Washington, DC on Wednesday, June 11, 2014. This event is organized and hosted by the Columbus Partnership.

See the [May 2014 Legislative Update](#) for other legislative news.

#### **Transportation Policy Committee – Eric Phillips, MORPC Chair**

Chair Eric Phillips called the Transportation Policy Committee Session to order at 2:38 p.m. The session adjourned at 2:59 p.m. Separate minutes are attached.

**Approve Actions of the Transportation Policy Committee**

Marilyn Brown made a motion to approve the actions of the Transportation Policy Committee, second by Pamela Hykes O'Grady; motion passed.

The Commission Meeting adjourned at 3:00 p.m.

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Eric S. Phillips, Chair

**Mid-Ohio Regional Planning Commission**



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## Memorandum

**TO:** Mid-Ohio Regional Planning Commission  
Executive Committee  
Officers and Board Members

**FROM:** Christina O’Keeffe, Director  
Energy & Air Quality

**DATE:** June 6, 2014

**SUBJECT:** **Proposed Resolution 17-14: “TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SUBMIT AN APPLICATION TO THE LOCAL GOVERNMENT INNOVATION FUND AND ENTER INTO AGREEMENT FOR UP TO \$50,000 WITH THE OHIO DEVELOPMENT SERVICES AGENCY FOR THE STUDY OF A CENTRAL OHIO REGIONAL PACE DISTRICT”**

MORPC will submit an application to the Local Government Innovation Fund administered by the Ohio Development Services Agency to evaluate the feasibility and planning for a regional Property Assessed Clean Energy (PACE) district on behalf of its voluntary association of 54 local governments and regional organizations serving the 12 county Central Ohio region. The up to \$50,000 grant amount requires a ten percent match which MORPC expects to be able to fulfill via in-kind labor.

PACE can serve as a project financing tool for accessing capital for energy efficiency and alternative energy improvements permanently affixed to commercial and industrial properties. In Ohio, PACE is established by expanding upon the state’s existing special improvement districts in Chapter 1710 of the Ohio Revised Code. Local municipalities and townships can create special energy improvement districts and must establish the organization and function of the district through a board of directors.

In consultation with its member governments, MORPC has identified that PACE could align with its existing structure as a regional planning commission as authorized in Section 713.21 of the Ohio Revised Code. In 2014, MORPC recently transitioned to a new structure that emphasizes energy and environment in addition to its enduring focus on transportation. To serve that end, MORPC established the Sustainability Advisory Committee, which consists of MORPC member government representatives and reports to the full MORPC Commission on a monthly basis.

**William Murdock, AICP**  
Executive Director

**Eric S. Phillips**  
Chair

**Matt Greeson**  
Vice Chair

**Rory McGuinness**  
Secretary

MORPC will serve as the lead agency on the proposed project and work with interested member communities during the study process. The project scope includes evaluation and legal review for establishing PACE as an integrated program administered through MORPC's existing structure. A working group of local government representatives will provide input into the evaluation and planning process. The focus will be to achieve cost avoidance for local governments by leveraging MORPC's common framework and provide shared services and tools, such as templates for seeking approval by municipalities' legislative bodies and streamlined procedures for qualifying eligible energy projects. A written report on recommendations, best practices and lessons learned will be produced and can be reported to the full Commission.

Attachment: Resolution 17-14

RESOLUTION 17-14

**“TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SUBMIT AN APPLICATION TO THE LOCAL GOVERNMENT INNOVATION FUND AND ENTER INTO AGREEMENT FOR UP TO \$50,000 WITH THE OHIO DEVELOPMENT SERVICES AGENCY FOR THE STUDY OF A CENTRAL OHIO REGIONAL PACE DISTRICT”**

WHEREAS, the Local Government Innovation Fund (LGIF), administered by the Ohio Development Services Agency, is accepting applications due June 9, 2014 for Round 10 of grant funding that can support communities on more efficient and effective service delivery; and

WHEREAS, several local governments in Central Ohio are exploring the creation of Property Assessed Clean Energy (PACE) as a project financing tool for accessing capital for energy efficiency and alternative energy improvements permanently fixed to real property; and

WHEREAS, in consultation with its members, MORPC has identified the potential for PACE to align with its existing structure as a regional planning commission and is consistent with its focus on energy among its program priorities; and

WHEREAS, MORPC will submit an application for up to \$50,000 to evaluate the feasibility and planning for a regional PACE district on behalf of its voluntary association of 54 local governments and regional organizations serving the 12-county Central Ohio region; and

WHEREAS, the project scope includes the study of programmatic and legal aspects for establishing PACE as an integrated program through the common framework of MORPC's existing structure and achieve cost avoidance for local governments through shared services and tools delivered by MORPC; now therefore

**BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:**

- Section 1. That the executive director is authorized to submit an application to the Local Government Innovation Fund and enter into agreement with the Ohio Development Services Agency for the study of a Central Ohio regional PACE district for up to \$50,000.
- Section 2. That the executive director is authorized to approve one or more extensions for performance of services under the foregoing agreements and contract changes in accordance with MORPC's procurement procedures without further authorization from this committee.
- Section 3. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 4. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

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Eric S. Phillips, Chair  
**MID-OHIO REGIONAL PLANNING COMMISSION**

Effective date: June 12, 2014  
Submitted by: Christina O'Keeffe, Director, Energy and Air Quality  
Prepared by: Christina O'Keeffe, Director, Energy and Air Quality  
Authority: Ohio Revised Code Section 713.21  
For action date: June 12, 2014



**MORPC Monthly Agency Report**  
*May 2014*

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**Public & Government Affairs**

Laura Koprowski – lkoprowski@morpc.org

**Community Outreach**

MORPC participated in a special Networking Lunch and Informational Session on the Advancement of the I-270/US 33 Project organized by the City of Dublin and in coordination with the Columbus Partnership and the Ohio Department of Transportation (ODOT). The luncheon took place during the Memorial Tournament on May 28, 2014 with the purpose to invite instrumental stakeholders as the communication and improvement process of I-270/US 33 interchange construction gets underway. Invitees included impacted business leaders; communication and human resource officers; elected officials, legislative aides and government affairs officers; and media. William Murdock provided remarks during the program and MORPC's RideSolutions program was highlighted as an available tool to help commuters and employers deal with congestion during the reconstruction of I-270/US 33 interchange.

William Murdock served as one of the keynote speakers at this year's Transit Columbus Annual Meeting held on May 14, 2014.

MORPC helped sponsor the Columbus Metropolitan Club's May 28, 2014 forum, "The ROI on Public Transit" featuring Art Guzzetti, VP, policy, at the American Public Transportation Association and John Carroll, developer and former president of Portland Streetcar. The panel discussed economic and sustainability attributes of public transportation infrastructure, and of potential in Columbus. Cleve Ricksecker, executive director, Capital Crossroads and Discovery Special Improvement Districts moderated the forum.

**Government Affairs**

MORPC members are encouraged to attend a special Gubernatorial Forum on transportation and economic development to take place Friday, August 22, 2014 at the Easton Hilton Hotel. Along with the Ohio Association of Regional Councils, MORPC is sponsoring and organizing this signature event that will bring together around 500 attendees to hear the gubernatorial candidates discuss their ideas and insights on transportation, job creation, and economic development. For more information about the event and sponsorship opportunities, please contact Public & Government Affairs Director Laura Koprowski at lkoprowski@morpc.org.

In response to the impending possibility that the Highway Trust Fund will run out of funds in August, MORPC and key business and public partners sent a joint letter of concern to our Central Ohio Congressional members. The letter urged our members to address both the current federal funding shortfall and the need for a long-term funding structure. MORPC will discuss this important issue with our Congressional members and their staff in an upcoming June 11, 2014 visit to Washington, DC.

Several of MORPC's board members and leadership team attended the Columbus Chamber Government Day event on May 9, 2014. The event featured keynote addresses by Senator Sherrod Brown and Columbus City Council President Andy Ginther. Breakout-out sessions covered a wide variety of topics from local government collaboration to state taxes to education.

### **Marketing**

Two new professional videos featuring MORPC's homeownership education and foreclosure counseling programs are complete. The videos, available on the MORPC website at <http://www.morpc.org/housing/homeownership/classes/index> and <http://www.morpc.org/housing/homeownership/foreclosure-prevention/index>, were promoted through our social media outlets, and will continue to be shared through other local community outreach vehicles.

MORPC team members, along with Fahlgren Mortine, are developing a communications plan to ensure high awareness among business and community leaders concerning the insight2050 initiative. In addition, there will also be a strategy to reach the general public and diverse audiences. A number of outreach efforts to promote insight2050 took place in May including: developed an insight2050 LinkedIn group ([www.bit.ly/insight2050](http://www.bit.ly/insight2050)); William Murdock participated on the WOSU radio show "All Sides with Ann Fisher"; MORPC and ULI Columbus issued a targeted email update to more than 400 business and community leaders; and social media posts on facebook, twitter, Instagram and Google+ reached over 7,000 people.

### **Membership Report**

MORPC's upcoming Social Media Best Practices for Local Governments Workshop is June 18, 2014 from 7:45am – 2pm at MORPC's offices. This is an excellent professional learning opportunity for our members and will offer unique hands-on learning opportunities and will cover social media best practices and trends from industry experts. The cost is \$40 per person for MORPC members and \$50 per person for nonmembers. RSVP is required by June 15 to Eileen Leuby at [eleuby@morpc.org](mailto:eleuby@morpc.org) or 614.233.4135. The workshop agenda is available online at MORPC's website.

Recruiting member visits were completed to Marion and Fayette Counties, the City of Washington Court House, and the Villages of Sunbury and Mount Sterling. A member visit was completed with the City of Worthington.

MORPC held its first Associate Membership event "Strategic Planning for Central Ohio Forum". Each Associate Member organization presented a summary of major strategic initiatives and participated in a panel discussion about the current challenges for the region. The objectives were to strengthen our knowledge of our combined programs and identify areas of mutual interest.

MORPC Membership Coordinator Eileen Leuby attended the 3<sup>rd</sup> Annual Appalachian Ohio State of the Region Conference to address economic development issues for the rural communities and to utilize the information to prepare for a summer series of County Tour visits.

### **MORPC In the News**

Union County's Phillips gets MORPC honors – ThisWeek News

<http://www.thisweeknews.com/content/stories/marysville/news/2014/05/02/union-countys-phillips-gets-morpc-honors.html>

Central Ohio Planners Spend \$1.4M On Climate Change Study – WOSU

<http://wosu.org/2012/news/2014/05/27/central-ohio-planners-fund-climate-change-study/>

MORPC Website Redesign featured on Percussion Software blog  
<http://www.percussion.com/blogs/web-content-management/2014/may/morpc-launches-redesigned-website-on-percussion-cms>

### **Online Communications Efforts**

MORPC's Regional eSource e-newsletter is undergoing a redesign. The new format will present information in shorter blurbs with the goal of leading subscribers to the MORPC website for full details. Each issue will also feature a new area reserved for promoting MORPC programs and services.

### **Transportation Systems & Funding**

Nick Gill - [ngill@morpc.org](mailto:ngill@morpc.org)

### **JET Task Force**

In April 2014, William Murdock was selected to work with a team of 14 public and private stakeholders to address the issues related to air travel at Port Columbus on Columbus Mayor Michael B. Coleman's Jobs, Expansion and Transportation (JET) Task Force. The task force is charged with developing an actionable plan for increasing direct flights; expanding economic development; and examining the feasibility of making Port Columbus a regional transportation center. A working group was created to evaluate each of these three areas. Murdock is chair of the Regional Transportation Center Working Group which includes key staff members from MORPC, COTA, the City of Columbus, Franklin County, and representatives from Whitehall and Gahanna. The Regional Transportation Working Group held its first meeting May 30, 2014 and will meet regularly throughout the summer.

### **Highways and Planning**

MORPC team members conducted a meeting with the SR 161 Traffic Study Committee to review the results of the Future Network Alternatives Analysis. The volumes were reviewed and discussed, but the group agreed that a more detailed review of the Level of Service (LOS) for each alternative is necessary to fully understand the traffic conditions under each network alternative. The group will meet again in mid-June to review the LOS data.

### **Transit/Human Services**

Team members attended ODOT's Statewide Transit Needs Study Steering Committee meeting. The meeting included discussion about performance analysis and measurement factors to show value for money spent on transit, document best practices and benchmarks to show progress and improvement. The group also reviewed trends and beta tested a community survey for statewide distribution. The survey will be launched after Memorial Day at [www.ohiotransitsurvey.com](http://www.ohiotransitsurvey.com). MORPC will assist ODOT with distribution.

Following the agreement for allocating FTA apportionments signed in 2013, MORPC assisted the Central Ohio Transit Authority (COTA) and Delaware County Transit Board (DCTB) to finalize a full year's allocation of FFY 2014 §5307 and §5339 funding within the Columbus Urbanized Area. MORPC submitted a funding split letter to FTA that was signed by MORPC, COTA and DCTB with split formulas and notes based upon Section 5335 NTD data and the Federal Register allocation provided annually by FTA.

MORPC submitted the necessary documentation to ODOT's Office of Transit to coordinate MORPC's FTA Section 5310 designation for the Columbus urbanized area. ODOT's Office of Transit will work with ODOT Director Jerry Wray's office and Ohio Governor Kasich's office to officially designate MORPC to receive and administer FTA Section 5310 funds. Section 5310 funds are to be used to enhance the mobility of seniors and individuals with disabilities.

## **RideSolutions**

The City of Columbus and RideSolutions will be working with employers that are relocating their offices. One of the challenges employees face when their employer is moving is changing their commute pattern. RideSolutions is working directly with employers, commuters, and our transportation demand partners in developing and implementing sustainable transportation solutions.

RideSolutions vanpool program continues to grow and expand its sphere of influence in and around workplace diversity. This month the RideSolutions team facilitated and delivered a 15-passenger van to the Emploes & Employment agency. Employers know this agency as a place that provides job-ready employees that reflect the community and meet their diverse needs. The agency is excited about adding vanpooling as a way to help employees find a safe, affordable and reliable way to work.

RideSolutions hosted the third Greener Workplace Roundtable luncheon at COTA's Headquarters; Panera Bread was the lunch sponsor. The panel of speakers included: COTA, ODOT, City of Columbus GreenSpot, CoGo and car2go. Each panelist gave a snapshot of their programs, services, and shared highlights of upcoming spring/summer initiatives. The invited employers and organizations shared and discussed their sustainable transportation and environmental strategies, asked questions, and traded information. The next roundtable is scheduled for July 2014.

## **Infrastructure Funding**

### TIP

Participation continued on ODOT's Transportation Asset Management Plan (TAMP) meeting. Required by MAP-21, ODOT's plan is to establish a systematic and strategic investment decision process for operating, maintaining, upgrading, and expanding physical assets over their life cycle-based quality data and defined objectives.

The online application process for MORPC-attributable funding opened the first part of May. Updates to previous MORPC commitments were due on June 2, 2014. The deadline for applications for new projects is June 16, 2014.

### OPWC

District 3 submitted a joint project for Bevelhymer Road in Plain Township and Harlem Township (District 17); however it was put on a contingency list and was not recommended for funding at this time.

The Public Works Integrating Committee met on Friday, May 2, 2014 to approve policy and criteria changes for Round 29 of the SCIP/LTIP infrastructure programs. Round 29 applications are due on September 15, 2014. District 3 received notification from OPWC of a \$22.9 million allocation (\$6.1 million for LTIP; \$13.6 million for SCIP and \$3.2 million in the Revolving Loan Program [RLP]). Additionally, Franklin County Engineer Dean Ringle was elected chair for the PWIC and City of Columbus' Public Service Director Tracie Davies was elected vice-chair.

Letters were sent to all Clean Ohio Conservation Fund applicants informing them of the status of their Round 8 applications. The Franklin County Metro Parks received funding for three projects: two projects in Columbus and one project in Lithopolis.

## **Regional Data & Mapping Department**

Nancy Reger - nreger@morpc.org

### **Collaboration and Joint Projects**

Work continues on the regional sidewalk inventory that is being conducted through ODOT with financial support from Columbus and MORPC. MORPC team members are managing the project. The consultants have refined their process and are developing an on-line map that the project team can use to monitor progress and quality control.

After upgrading GIS software and testing the process with our partners, local communities are now able to add data to the Location Based Response System (LBRS) central files that include roadway center line and address files again. The system was down for several months due to technical problems. MORPC coordinated with representatives from the vendor and from communities participating in the project to resolve the issues. Participants currently include Columbus, Dublin, Gahanna, Grove City, Westerville, Worthington, and the Franklin County Auditor and Franklin County Engineer's offices.

Generic land uses used in MORPC's forecasting process are assigned to parcels for both existing and future uses, as currently identified in community land use plans. Previously completed work was updated in order to attach additional valuation data from county auditor data sets for use in the insight2050 analysis. An on-line map for local communities to review the data is nearly completed to be a tool for communities to review the information. In addition to insight2050, this information will support the 2016-2040 Metropolitan Transportation Plan.

### **Data & Mapping Involvement in Projects and Programs**

Additional information regarding trend land-use data, county control totals for population and employment, and various supporting land coverage GIS files was delivered to the consultants working on insight2050.

An analysis of owner occupancy in the Franklinton area was completed for a study that the MORPC Housing Department is conducting with United Way.

Maps used in InfoShare meetings conducted by MORPC communities are regularly prepared to support this important outreach endeavor.

Demographic information was provided to support the MORPC Diversity and Inclusion program.

### **Support for Members and the Community at Large**

The Data & Mapping team members developed the on-line application tool for communities to use to apply for MORPC's transportation funds.

Requests for information prepared in May included:

- A map showing income ranges for Franklin County Census Tracts was provided to the Columbus Metropolitan Library.
- Demographic information and maps regarding the Asian population were supplied to Asian-American Community Services.
- Addresses located in Franklin Township were provided to the Franklin County Sheriff's office.

## **Planning & Environment**

Kerstin Carr - [kcarr@morpc.org](mailto:kcarr@morpc.org)

### **Redevelopment & Green Infrastructure**

MORPC is developing a grant application with Greater Ohio Policy Center to research and recommend new local and state government incentives, loans, and financing methods for development and redevelopment projects employing innovative stormwater reduction techniques and brownfield remediation. If funded, the project would also seek best practices used by local governments in each of these areas.

### **Active Transportation Planning**

Team members kicked off the Active Transportation Plan with a full stakeholder meeting. Approximately 30 representatives from local jurisdictions and special interest groups attended and reviewed the project scope, timeline, and bike network data. A smaller working group will meet in June to discuss an approach for network analyses.

Several MORPC team members and volunteers participated in the May Pedestrian and Bicycle Count as part of the National Documentation Project. Volunteers and MORPC team members helped cover over 24 locations during both the morning and lunch periods, counting 8,676 individuals – over 7,200 pedestrians and 1,400 bicyclists.

### **Safety Planning**

Team members met with the Ohio Department of Transportation (ODOT) to discuss the use of SafetyAnalyst software at a regional level. State departments of transportation have developed SafetyAnalyst to implement Highway Safety Manual (HSM) analysis methods at a network level. Using the software could bring MORPC crash analysis methods in line with HSM and ODOT best practices.

Team members participated in the state's Traffic Records Coordinating Committee (TRCC). The committee approved funding for ODOT to hire a consultant to create a statewide intersection file to improve crash report location information.

Team members attended training on Planning and Designing for Pedestrian Safety. This training will be useful in conducting Complete Streets project reviews and also in identifying opportunities for Systematic Safety Improvements.

### **Greenways Program**

The consultants for the Economic Impact of Trails Study began analyzing the property values along trails. The consultants are also working with MORPC team members on the draft intercept survey questions. The surveys will be conducted throughout this summer.

Metro Parks and Rails-to-Trails Conservancy began short-duration trail monitoring using automated counters for the comprehensive trail count component of the Economic Impact of Trails Study. MORPC deployed seven counters along the Scioto Trail for short-duration monitoring as well. The next steering committee meeting for the Economic Impact of Trails Study is July 28, 2014.

### **Regional Education Forums**

The April Regional Education Forum focused on best practices in air quality. The title of the forum was "Be Air Aware and Act to Protect Your Health" and attracted nearly 30 people.

The May Regional Education Forum, entitled "Show Me the Money," took place Wednesday, May 28, 2014. The forum focused on grants, funding, and grant writing. More than 50 people sent RSVPs for the forum. Speakers included representatives from ODOT, the Ohio Department of Natural Resources (ODNR), United Way, and MORPC.

### **InfoShare Meetings**

Team members met with Hilliard and Grove City staff, as well as consultants MKSK to discuss their planning, development and infrastructure projects. Grove City is currently finishing a new Thoroughfare Plan. MKSK has been working with the City of Columbus on its Recreation and Parks Master Plan.

### **insight2050**

MORPC team members are working with the project consultants to supply key data needed to calibrate the RapidFire model to Central Ohio.

The executive committee for insight2050 participated on a web/phone conference with the project consultants. Discussion included the optional component of the initial project scope to look at the fiscal implications of commercial uses. Because of Ohio's unique local tax structure, the group consensus was to include this item in the scope. Additional discussion covered project data and communications.

The next steering committee meeting for insight2050 will take place via web/phone conference on Wednesday, June 16, 2014. The project team scheduled an additional steering committee meeting for July.

### **Sustaining Scioto**

The consultants Brown and Caldwell completed a draft of the Sustaining Scioto Water Inventory report. The report uses results from the model along with future demand projections to examine the potential impacts of climate change on water availability. The next Stakeholder Advisory Group meeting will take place on June 29, 2014 at MORPC.

### **Regional Food Council**

The Regional Food Council met May 14, 2014 to continue discussion about Central Ohio's meat processing capacity and to select a team to gather further data about meat supply, demand, and processing capacity. The council will also take a greater role in MORPC's regional food "information hub" website, [www.centralohiocalfood.org](http://www.centralohiocalfood.org), including a directory of local food producers, processors, distributors, and retailers that would be searchable for the entire region, county-by-county, and by product.

### **Energy & Air Quality**

Christina O'Keeffe - [cokeeffe@morpc.org](mailto:cokeeffe@morpc.org)

The department continues with its process improvement activities through Six Sigma and Lean principles for the Residential Energy Efficiency program. The project team worked through several sub-projects that involved the initial Intake process for the client's application through reporting and billing process. Counter measures are identified and being implemented. Improvements are being made in an effort to increase efficiencies and consistencies in the database system. The project team will assign sub-project leader roles beginning June 6, 2014. The leader will ensure all tasks are fully executed by each sub-group.

Team members are also working on efficiencies involving the contractors. A survey was conducted with the contractors and the team members are being proactive to implement key controls and improvements that assist in a better experience for clients.

The new case managers/energy auditors completed training requirements. Once certified to program requirements, they will be added to capacity for conducting energy inspections. The administrative and marketing coordinator is also working on new strategies to promote program resources, including partnership with the Neighborhood Pride events with City of Columbus. Mr. Tony Sykes, Quality Assurance/Intake Supervisor, announced his retirement on August 29, 2014 after 30 years of public service. Finally, Kevin Moore, currently working on baseload audits, was promoted to case manager/energy auditor position for weatherization inspections starting June 2, 2014. Hiring will take place to fill his former position.

### **Property Assessed Clean Energy (PACE) Study**

In response to interest by several member communities, MORPC explored the feasibility of its existing structure to serve as a common framework for a regional PACE district in Central Ohio. To further study the issue, MORPC is applying for a \$50,000 grant through the Local Government Innovation Council (LGIF) Round 10 application due June 9, 2014. The member government interested include: City of Columbus, Franklin County, City of Worthington, City of Upper Arlington, and City of Dublin.

### **ME3**

During May, two new companies confirmed their participation in ME3. There are now 13 participating manufacturing facilities, allowing us to exceed our goal of 12. A MORPC team member facilitated a presentation about ME3 during a meeting with a company in Licking County. The company heard about ME3 from a *Business First* article.

### **Air Quality**

On May 8, 2014, MORPC Air Quality and RideSolutions hosted the third Greener Workplace Employer Roundtable luncheon, where fifteen representatives from different downtown employers met to learn about MORPC and COTA offerings for commuters. MORPC Air Quality team developed and promoted Take Five for Clean Air, an online pledge tailored toward governments, businesses, and individuals. The Air Quality Program Coordinator promoted the pledge through eSource, social media, presentations, the working group, and the NARC newsletter. A new air quality brochure is also in development, and team members developed letters to local broadcasters requesting a meeting and inform them about MORPC's air quality forecasting services.

### **Energy & Air Quality Working Group**

The Energy & Air Quality Working Group meeting took place on May 27, 2014 and discussed the goals that can be accomplished in the coming year. Information was shared on the air quality program, including Take Five for Clean Air. A presentation was provided by Ted Ford from Ohio Advanced Energy Economy and Dale Arnold from Ohio Farm Bureau Federation on energy policy and impacts of SB 310. The next meeting is July 22, 2014.

### **Regional Energy Action Plan**

MORPC team members completed another round of revisions under the coordination of the National Association of Regional Councils (NARC). The expected release date for the plan is during the first week of June. William Murdock and Christina O'Keeffe will present the plan during the national NARC conference scheduled June 9-11, 2014 in Louisville, KY.

### **Residential Energy Efficiency Program**

To date, MORPC is striving to meet internal goals and metrics as agreed to with funders. Limited capacity due to vacant case managers /energy auditors has been a challenge but continues to be managed. Nearly 250 income-eligible households were served through the Columbia Gas of Ohio's WarmChoice Program, the State of Ohio's Home Weatherization Assistance Program (HWAP) and Electric Partnership Program (EPP), and American Electric Power (AEP)'s Community Assistance Program.

- **Production:** The team has completed 70% of planned households with services funded through HWAP and is on track to fulfill program requirements by June 30, 2014. In addition, nearly 95% of planned households served to date through WarmChoice are complete. Additionally, approximately 50 more energy-efficient appliances were serviced or replaced.

Production was affected due to required training and recertification by inspectors/auditors and is beginning to stabilize. John Grimm and Kip Mattson successfully completed all training undergone through COAD.

- **Customer Service/Intake:** Team members began a customer call campaign in conjunction with marketing efforts for the City of Columbus' Neighborhood Pride program. Intake will also participate in the community outreach events. Scheduling for energy audit appointments are in process for the participating communities. These efforts will increase MORPC's weatherization presence in the communities in addition to the educational information being provided. Neighborhood Pride events continue through October.

Approximately 200 weatherization applications were received over the last 30 days. Professional development training opportunities for soft skill and technical are being explored for employee participation.

- **New Funding:** ODSA notified MORPC that it will receive nearly \$686,619 in additional HWAP funds for next program year, beginning July 1, 2014.

### **Sustainability Advisory Committee**

MORPC team members organized the final Center for Energy & Environment Advisory Council meeting on May 9, 2014 and finalized recommendations for the creation of a new Sustainability Advisory Committee on Commission. Certificates of appreciation were awarded to the council members to recognize them for their dedication and service. Team members also attended the MORPC bylaws committee meeting to discuss the language that will formalize the new committee. The bylaws committee will finalize the language before it goes to the Commission for consideration.

### **Summit on Sustainability & the Environment**

Energy and Air Quality staff attended a meeting about the Summit, taking place October 10, 2014. Team members are organizing workshops relevant to their program areas with the input of their working groups.

### **Materials Management Working Group**

The working group met on May 28, 2014 and presented information about RecycleForce Columbus and SWACO's recycling grant program. The group is considering a change in the meeting time which may allow more stakeholders and members to attend. The next meeting is July 23, 2014.

## **Housing & Community Services**

Kathy Werkmeister – [kwerkmeister@morpc.org](mailto:kwerkmeister@morpc.org)

### **Counseling**

Counseling team members continue to be busy with new foreclosure clients. The Save the Dream Program is winding down; all Save the Dream applicants had to be registered by April 30, 2014, and the counselors are working with the very high volume of applications that were submitted at the end of the registration period.

The U.S. Department of Housing and Urban Development awarded MORPC \$16,320 for housing counseling.

Homebuyer Education classes continue in the month of June. The series of three sessions will be offered on June 4, 11, and 18.

MORPC continues to run 15-second advertisements on the Columbus CW television station promoting the homebuyer education classes. The videos are available on the MORPC website at <http://www.morpc.org/housing/homeownership/classes/index> and <http://www.morpc.org/housing/homeownership/foreclosure-prevention/index>.

### **Community Housing Improvement Program (CHIP)**

Team members are processing the final applications and managing ongoing rehab and repair projects for the Pataskala CHIP program.

MORPC is preparing the CHIP applications for the City of Marysville and the City of Pataskala. Application will be submitted to the State by June 6, 2014.

### **Housing Repair and Rehabilitation**

Rehab staff continues to take applications and manage rehabilitation work in Franklin County, the Weinland Park area of the City of Columbus, and the City of Pataskala. Team members toured the Franklinton Target Area in preparation for the work beginning in that area.

Rehab team members are working to complete the rehabilitation of 20 housing units of the Franklin County Single Family Rehabilitation program; 19 of the 20 units are complete or near completion and the funds for the remaining unit are being committed. Team members identified the eight units for the next and final round of the Franklin County Single Family Rehabilitation program. The Development Specialist is working with the clients to complete their applications, and home inspections begin soon.

### **Neighborhood Stabilization Program (NSP)**

The interior and exterior demolition on the house is completed, and the contractor began the construction phase on the final NSP home purchased through the Franklin County NSP-1 program in Prairie Township.

### **Housing & Community Services Working Group**

The Housing & Community Services Working Group finished meeting and is working on its final recommendations. The working group expects to make recommendations regarding opportunities for the Housing and Community Services department by the end of June.

### **Training and Staff**

Dan Sheehan was hired as a Rehab Specialist. Dan worked in a temporary position for MORPC. One staff member attended a "Rehab and Critical Home Repair" training with Habitat for Humanity.

### **Administration**

Shawn Hufstedler – [shufstedler@morpc.org](mailto:shufstedler@morpc.org)

Deborah Murphy – [dmurphy@morpc.org](mailto:dmurphy@morpc.org)

MORPC's 2013 financial statement audit was completed by the Kennedy Cottrell Richards (KCR) auditors. The results of the audit were a clean (“unmodified”) opinion, with no findings, no questioned costs, and no management letter comments. KCR audited the HUD Community Challenge Weinland Park program and the Highway Planning and Construction transportation program, both resulting in unmodified opinions. Our Comprehensive Annual Financial Report (CAFR) is scheduled for release before the end of June.

Finance team members are in the final stages of producing a request for proposals (RFP) for a new accounting system and obtaining final input from team members throughout the agency. The RFP is expected to be released in the next few weeks – feel free to forward it to any accounting system vendors that may be interested in submitting a proposal. We anticipate a new system implementation for 2015.

MORPC team members are finalizing the paperwork for space changes and renovations in the building to get department team members relocated to spaces with the supervisors.

The building carpet cleaning begins June 1, 2014 and will be completed by June 8, 2014.

### **Open Positions**

The Director of Transportation Systems & Funding interviews began April 23, 2014; two rounds of interviews are completed. An announcement is expected in June.

Additionally, MORPC is recruiting for one Case Manager for the Energy & Air Quality Department.



Mid-Ohio Regional  
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## Memorandum

**TO:** Mid-Ohio Regional Planning Commission  
Executive Committee  
Officers and Board Members

**FROM:** Rory McGuiness, Chair  
MORPC Bylaws Committee

**DATE:** June 6, 2014

**SUBJECT:** Proposed Resolution 16-14: " **ADOPTING PROPOSED CHANGES TO MORPC BYLAWS** "

The proposed amendments reflect the change of the Center Advisory Committee to the Sustainability Advisory Committee and its addition to the MORPC Bylaws. The amendments are effective upon approval by the Commission.

Attachment: Resolution 16-14

**William Murdock, AICP**  
Executive Director

**Eric S. Phillips**  
Chair

**Matt Greeson**  
Vice Chair

**Rory McGuiness**  
Secretary

RESOLUTION 16-14

**“ADOPTING PROPOSED CHANGES TO MORPC BYLAWS”**

WHEREAS, it is the desire of the Mid-Ohio Regional Planning Commission (MORPC) to make efficient and effective use of its resources while maintaining compliance with all federal, state, and local laws and regulations applicable to it; and

WHEREAS, the Mid-Ohio Regional Planning Commission’s Center Advisory Committee made recommendations to the Bylaws Committee regarding the role of the Center Advisory Committee; and

WHEREAS, MORPC’s Bylaws Committee reviewed and discussed the recommendations and has prepared proposed changes to the Bylaws; and

WHEREAS, the committee recommends adoption of the attached Bylaws; now therefore

**BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:**

- Section 1. That the Commission adopts the proposed changes to the Bylaws.
- Section 2. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 3. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

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Eric S. Phillips, Chair  
**MID-OHIO REGIONAL PLANNING COMMISSION**

Effective date: June 12, 2014  
Submitted by: William Murdock, Executive Director  
Prepared by: Shawn P. Hufstedler, Chief of Staff/Finance Director  
Authority: Ohio Revised Code Section 713.21  
For action date: June 12, 2014

Attachment(s):  
1. Proposed changes to Bylaws with track changes  
2. Revised Bylaws

**MID-OHIO REGIONAL PLANNING COMMISSION  
BYLAWS  
SECTION I – COMMISSION**

**A. PARLIAMENTARY PROCEDURE**

On matters not addressed by the Articles of Agreement or Bylaws, Robert’s Rules of Order revised (current version) shall govern the meetings of MORPC and meetings of all committees included in these bylaws.

**B. REPRESENTATION**

Representatives to the COMMISSION must be selected as follows:

**1. Representation on the COMMISSION**

- a) Representation for municipalities and for the unincorporated portions of townships shall be based upon the entire population of the municipality or the unincorporated portion of the township as reported in the most recent U.S. Census or MORPC estimate.
- b) Representation for counties shall be based upon the entire population of the villages and unincorporated portions of townships within that county plus 10% of the population of the cities within that county as reported in the most recent U.S. census or MORPC estimate. In addition, the county engineer’s office of counties which are entirely within the MORPC Metropolitan Planning Organization boundary shall be represented on the COMMISSION.
- c) Representation on the COMMISSION for full members shall be determined based upon Table 1 Full Member Representation.
- d) Associate members shall have such representation as may be established by the COMMISSION.

<b>Table 1: Full Member Representation</b>		
Representatives	Full Member Population Range	
	Minimum	Maximum
1	1	10,000
2	10,001	40,000
3	40,001	60,000
4	60,001	80,000
5	80,001	100,000
6	100,001	120,000
7	120,001	140,000
8	140,001	160,000
9	160,001	180,000
10	180,001	200,000
11	200,001	250,000
12	250,001	300,000
13	300,001	400,000
14	400,001	500,000
15	500,001	and up

*Amended April 19, 2001 by adoption of Resolution 8-01  
Amended November 15, 2001 by adoption of Resolution 29-01  
Amended April 21, 2005 by adoption of Resolution 13-05  
Amended November 10, 2011 by adoption of Resolution 46-11  
Amended September 19, 2013 by adoption of Resolution 21-13  
Amended June 12, 2014 by adoption of Resolution 16-14*

2. Appointing Authority

- a) Full member representatives shall be appointed and submitted to MORPC in writing by the mayor, chief executive officer, council president serving as mayor, or legislative body as determined by the local unit of government.
- b) Associate member representatives shall be appointed by such means as may be established by the COMMISSION.

C. FINANCIAL PROVISIONS AND APPORTIONMENT OF COSTS

Each year the COMMISSION shall adopt a fee schedule by July 31 to be used in assessing members for the upcoming calendar year. In every year evenly divisible by five, the COMMISSION shall establish a five-year fee schedule which it shall not exceed when adopting fees for each upcoming year. Each year the COMMISSION shall provide a non-binding estimate of fees for the next five (5) years for members to use in their financial planning.

Each participating municipality, participating county and member township shall contribute annually according to the fee schedule adopted by the COMMISSION. When per-capita fees are used, each member township shall contribute based on the population used to calculate its representation in Section I.B.

The contribution for the first year of membership shall be paid during the month following the execution of an agreement between the member and the COMMISSION, and shall amount to that part of the appropriate annual participation cost pro-rated on the basis of the balance of the time remaining in that calendar year.

In addition each participating full member shall contribute not more than seven (7) cents per capita of its population equal to its population used to calculate its representation in Section I.B. The funds so contributed shall be set aside in a separate fund to amortize lease payments on the building or buildings housing the COMMISSION'S offices and shall be used for no other purpose. In the event that the COMMISSION decides that further capital improvements are needed after this lease is paid out, the seven cents will continue to be committed to such purpose. If they are not needed, then these contributions shall cease.

Associate members shall contribute at the rate and in the manner as may be established at the time they become a participant, but this rate and manner may be revised by the COMMISSION from time to time.

When per-capita fees are used in assessing annual member fees, all current year population figures for municipalities, townships and counties shall be based on the latest U.S. Census when available, or an estimate thereof made by the COMMISSION.

D. QUORUM

1. A quorum shall be defined as those members present and eligible to vote at any COMMISSION meeting and/or committee meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

E. CODE OF ETHICS

All members of the COMMISSION and all committees included within these Bylaws shall be aware of and governed by the current Code of Ethics adopted by MORPC.

## SECTION II – EXECUTIVE COMMITTEE

### A. MEMBERSHIP

1. In 1998, one-half of the members were appointed for a one-year term and one-half of the members for a two-year term by the COMMISSION at an annual meeting. Thereafter, members are appointed for two-year terms by the COMMISSION at the annual meeting. Nominees shall be from recommendations by the Nominating Committee, with input from the officers and Executive Committee. Any member may be reappointed to an additional two terms of two years each (maximum membership of six years).
2. Additional voting members shall consist of the current officers, the most recent past chair willing to serve, selected committee chairs and working group chairs during the tenure of their groups.
3. The Nominating Committee shall attempt to encourage a diversity of membership representation on the Executive Committee by taking into consideration the following constituency groups:
  - a) Representation from Columbus, suburbs, counties, villages and townships
  - b) Members who are elected and nonelected
  - c) Members who are full-time (career) and part-time public officials
4. The vice chair of the COMMISSION shall chair the Executive Committee.

### B. EXECUTIVE COMMITTEE DUTIES

1. The Executive Committee shall:
  - a) Review, study and approve operational policy and routine financial and administrative matters as necessary.
  - b) With the COMMISSION, develop and recommend public policy matters for discussion, input and approval.
  - c) Develop, monitor and recommend changes to the COMMISSION in the overall strategic direction of the organization.
  - d) Meet monthly as necessary.
  - e) Be responsible for other duties as may be delegated or assigned to it by the COMMISSION.
2. The Executive Committee shall act on behalf of the full COMMISSION with regard to personnel matters. Such authority shall include but not be limited to the following:
  - a) Establishing annual compensation limits within amounts budgeted and appropriated by the COMMISSION for salaries and benefits.
  - b) Reviewing and adopting personnel policies to be maintained in an employee guidebook.
  - c) Making final and binding decisions on discrimination grievances as required by MORPC's Affirmative Action program.
  - d) Subject to the Articles of Agreement, establishing proper level of personnel decision-making authority for the executive director and directors and monitor staff personnel activities monthly.
3. The Executive Committee shall periodically review and recommend revisions to the COMMISSION's general administrative policies and rules.

### SECTION III – FINANCIAL AUTHORIZATIONS

- A. The COMMISSION shall at least annually approve an operating and capital budget and authorize appropriations.
- B. Subject to an approved budget and appropriation, the authority to make obligations or enter into agreements shall be:
  - 1. Department heads and directors for obligations up to \$2,000
  - 2. Executive director for obligations up to \$75,000
  - 3. Executive director plus an Executive Committee resolution for obligations and agreements greater than \$75,000
- C. The following approvals shall be required to authorize the expenditure of funds for goods and services and for the approval of payments:
  - 1. Finance director shall authorize all expenditures and payments.
  - 2. Chief of staff shall authorize all expenditures and payments over \$2,000.
  - 3. Executive director and COMMISSION chair (or alternate officer) shall authorize all expenditures and payments greater than \$25,000.
  - 4. Executive director shall authorize all expenditures and payments to the chief of staff or finance director, regardless of amount.
  - 5. The COMMISSION chair shall approve all expenditures and payments to the executive director or any MORPC COMMISSION member, regardless of amount. If the COMMISSION chair is unavailable, an alternate officer may approve; however, no official may authorize or sign for his/her own expenditure or payment. Furthermore, no official may be the sole approval authority for any individual transaction. Another officer shall authorize all expenditures and payments to the COMMISSION chair.
  - 6. If an emergency exists in the absence of the finance director, the assistant finance director or equivalent staff member serving as the acting finance director may approve payments. If an emergency exists in the absence of the executive director, the chief of staff or alternately designated acting executive director may authorize payments. An emergency exists when circumstances present the need to:
    - a) meet a deadline or commitment
    - b) take advantage of a discount or opportunity
    - c) avoid a penalty

### SECTION IV – LAND USE PLANNING ADVISORY COMMITTEE (LUPAC)

- A. PURPOSE AND RESPONSIBILITIES OF THE LUPAC
  - 1. a) LUPAC has been delegated the responsibility to review “small” township rezoning cases in unincorporated areas of Franklin County and make recommendations as required by Section 519.12(E) of the Ohio Revised Code to the township on behalf of the MORPC COMMISSION.
  - b) The purpose of the LUPAC is to review rezoning cases in Franklin County for townships with township zoning.

- c) All "large" township rezoning cases shall be forwarded directly to the MORPC COMMISSION for review and recommendation. (See MORPC COMMISSION Review below.)
  - d) Small rezoning cases will be defined as those with less than 100 lots proposed. Large rezoning cases will be defined as those with greater than 100 lots proposed or cases using a wastewater treatment system other than conventional on-site or central sanitary sewer system.
2. LUPAC is also delegated the responsibility to review township zoning text amendments and recommend action to the MORPC COMMISSION.
  3. LUPAC shall also serve as a resource to the MORPC COMMISSION to review and recommend policies on a wide range of land use issues including, but not limited to, land use related legislative initiatives, local, county and regional land use plans and development code revisions.

#### B. MEETINGS

1. LUPAC shall meet as necessary to hear small township rezoning cases and township zoning text amendments.
2. Quorum will be met by a simple majority of the members being present.
3. LUPAC recommendations on small township rezoning cases shall be forwarded to the respective township on behalf of the MORPC COMMISSION as required by Section 519.12(E) of the Ohio Revised Code.
4. LUPAC recommended action on township zoning text amendments shall be forwarded to the MORPC COMMISSION for consideration.

#### C. MORPC COMMISSION REVIEW

1. Large township rezoning cases shall be reviewed by LUPAC. LUPAC will forward recommendations to the MORPC COMMISSION for action.
2. Only MORPC COMMISSION members from within Franklin County shall vote on recommendations on large township rezoning cases or township zoning text amendments. MORPC COMMISSION recommendations shall be forwarded to the respective township as required by Section 519.12(E) of the Ohio Revised Code.
3. The MORPC COMMISSION shall hear large township rezoning cases and make its recommendation at a regularly scheduled COMMISSION meeting. The MORPC chair shall call a special COMMISSION meeting to hear a large township rezoning case if necessary to comply with the township public hearing date as specified in the Ohio Revised Code.

#### D. LUPAC MEMBERS, APPOINTMENTS AND OFFICERS

1. LUPAC shall be comprised of five (5) MORPC COMMISSION members from within Franklin County as follows:
  - 1 - Franklin County Engineer
  - 1 - Franklin County at-large representative
  - 1 - Franklin County municipality
  - 2 - Franklin County townships
2. The MORPC chair, upon input from the MORPC executive director and LUPAC chair, shall appoint LUPAC members and alternates annually (no later than May).

3. LUPAC members shall elect a chair and vice chair annually (no later than July).
4. Alternates may be used when a majority will not be reached by the LUPAC members or when members will be unable to attend. Alternates should be from Franklin County and will be appointed by the chair of the COMMISSION. Alternates will have the ability to vote.

## SECTION V – TRANSPORTATION POLICY COMMITTEE

### A. NAME

The name of this committee shall be the Transportation Policy Committee for the Mid-Ohio Regional Planning COMMISSION.

### B. ORIGIN

The Transportation Policy Committee is provided for in the federally required Prospectus to the annual Planning Work Program.

### C. PURPOSE

The Transportation Policy Committee for the Mid-Ohio Regional Planning COMMISSION is designated as the "Metropolitan Planning Organization" (MPO) for the Columbus metropolitan planning area as authorized in federal transportation planning regulations and under agreement with the Ohio Department of Transportation. The Transportation Policy Committee is the forum for cooperative decision-making that will be taking the required approval actions as the MPO. The metropolitan area, per 23 United States Code §134 and 49 United States Code §5303, as amended, must have a continuing, cooperative, and comprehensive ("3C") transportation planning process that results in plans and programs that consider all transportation modes and supports metropolitan community development and social goals. These plans and programs shall lead to the development and operation of an integrated, intermodal transportation system that facilitates the efficient, economic movement of people and goods. The MPO, in cooperation with the state and with operators of publicly owned transit services, shall be responsible for carrying out the metropolitan transportation planning process.

### D. QUORUM

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

### E. MEMBERSHIP

Representation on the Transportation Policy Committee shall consist of local elected officials or their representatives, officials of public agencies that administer or operate major modes of transportation in the transportation study area, and appropriate State transportation officials; and such other local elected officials, public transportation agencies, or appropriate State officials as determined by the Transportation Policy Committee. The transportation study area is that portion of central Ohio that has been identified and mutually agreed to be included in it by the Transportation Policy Committee and the Governor of Ohio, acting through the Ohio Department of Transportation, subject to the approval of the United States Department of Transportation.

Representation shall be determined as follows:

1. Full members of the COMMISSION that are located wholly or partially within the boundaries of the transportation study area. These members will have the same representatives on the Transportation Policy Committee as they have on the MORPC COMMISSION.

2. The Commissioners of any county which is not a member of the COMMISSION, but which has territory within the transportation planning area and which has entered into a commitment to participate in the 3C process for that territory shall be entitled to one representative on the Transportation Policy Committee.
3. Cities, villages and townships that are located wholly or partially within the boundaries of the transportation study area that are dues-paying members of the transportation program but are not full members of MORPC are entitled to one representative each on the Transportation Policy Committee, selected by the city, village or township.
4. Transportation Agencies:

In addition to the community representatives detailed above, the Transportation Policy Committee will offer representation (1 representative per entity) to the following transportation-related entities:

- a) Major authorities or agencies operating per the Ohio Revised Code, whose primary function is to provide transportation services or operate transportation facilities within the transportation study area such as, but not limited to:
  - i. Central Ohio Transit Authority
  - ii. Columbus Regional Airport Authority
  - iii. Delaware Area Transit Agency
  - iv. Licking County Transit Board
  - v. Lancaster Public Transit System
- b) The Ohio Department of Transportation
- c) The Ohio Environmental Protection Agency
- d) Others, or modifications to the above, as may be required or recommended by the U.S. Department of Transportation or the Ohio Department of Transportation
- e) Each transportation agency may designate a primary representative and an alternate representative who may be seated at such times as the primary representative is unable to participate in the Transportation Policy Committee.
- f) Other local elected officials or their representatives, public transportation agencies, or appropriate state officials as determined by the Transportation Policy Committee including officers of the COMMISSION in the event that the officer is not already a member of the Transportation Policy Committee and the current chairperson of the MORPC Community Advisory Committee.

#### F. OFFICERS

The officers of the Transportation Policy Committee shall be the same as those of the COMMISSION and shall serve in the same roles and for the same terms. The chair may appoint such special committees or task forces as may be necessary from time to time in order to perform the purpose of the Transportation Policy Committee, or as the Transportation Policy Committee may otherwise direct. The chair shall preside at all meetings of the Transportation Policy Committee. The vice chair shall serve as chair during any absence of the Chair and shall assist the Chair in performance of duties. It shall be the duty of the secretary to ensure that a full record of the proceedings of the Transportation Policy Committee is prepared and kept, and he or she shall perform such other duties as the Transportation Policy Committee may from time to time direct.

G. SUBCOMMITTEES

The Transportation Policy Committee is advised by three standing subcommittees:

1. The Community Advisory Committee is provided for in the Public Involvement Process (as is required under federal transportation planning regulations), which sets out participation requirements for Metropolitan Transportation Planning and Programming.
2. The Transportation Advisory Committee is to provide technical advice to the Transportation Policy Committee as defined in the biennial Agreement between the Mid-Ohio Regional Planning COMMISSION and the State of Ohio, Department of Transportation, for Urban Transportation Planning and Transportation Programs.
3. The Attributable Funds Committee is to provide advice to the Transportation Policy Committee, the Transportation Advisory Committee (TAC), and the Community Advisory Committee (CAC) on the development and execution of the processes used to allocate MORPC-attributable federal funds to projects and project sponsors.

The Transportation Policy Committee shall adopt guidelines to govern the subcommittees, the selection process for subcommittee members, and establish terms to encourage diverse involvement in subcommittee membership and leadership.

H. MEETINGS

The Transportation Policy Committee will meet monthly as necessary.

**SECTION VI – REGIONAL POLICY ROUNDTABLE**

A. NAME

The name of this committee shall be the Regional Policy Roundtable for the Mid-Ohio Regional Planning COMMISSION.

B. ORIGIN

The Regional Policy Roundtable is a standing committee to evaluate and advise the COMMISSION on legislative issues and public policy matters of regional importance at the local, state, and federal level.

C. PURPOSE

The Regional Policy Roundtable seeks to develop a public policy agenda that aims to reflect the objectives and ideals of both MORPC's members and the greater community. The public policy agenda will be reviewed and adopted by the COMMISSION. The COMMISSION and MORPC staff will utilize the public policy agenda to proactively advocate for policies and opportunities to enhance the quality of life in central Ohio and advance the region.

The Regional Policy Roundtable will identify new public policy areas, legislation, and issues of interest. The Roundtable will research and provide recommendations to the COMMISSION on positions on legislative and executive issues.

D. QUORUM

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

E. MEMBERSHIP

Representation on the Regional Policy Roundtable shall consist of members from the COMMISSION, MORPC subcommittees and working groups, business community, non-profit organizations, education sector, and residents in the REGION.

The Regional Policy Roundtable shall adopt guidelines for membership, the selection process, and establish terms to encourage diverse involvement in subcommittee membership and leadership.

F. OFFICERS

The chair of the Regional Policy Roundtable shall be a full member representative of the COMMISSION and is selected and documented by the COMMISSION chair and executive director. He/she will serve a two-year term at the pleasure of the COMMISSION chair and executive director.

The vice chair of the Regional Policy Roundtable shall be a full member representative of the COMMISSION and is selected by the COMMISSION chair and executive director. He/she will serve a two-year term at the pleasure of the COMMISSION chair and executive director.

G. MEETINGS

The Regional Policy Roundtable will meet every other month or as necessary.

**SECTION VII – SUSTAINABILITY ADVISORY COMMITTEE**

**A. NAME**

The name of this committee shall be Sustainability Advisory Committee for the Mid-Ohio Regional Planning Commission.

**B. ORIGIN**

The Sustainability Advisory Committee is a standing committee to evaluate and advise the COMMISSION on matters of regional importance pertaining to environmental sustainability, conservation, and development. It may address topics such as air quality, conservation, energy, environmental infrastructure, farmland preservation, greenways, innovative land use regulations and tools, local food, materials management, water quality, sustainable growth and planning, related transportation research innovations, and regional systems.

**C. PURPOSE**

The Sustainability Advisory Committee seeks to develop annual goals that aim to reflect the objectives and ideals of both MORPC's members and the greater community. The goals shall be consistent with other MORPC adopted strategic plans, policy agendas, and sustainability agreements such as the Green Pact. The COMMISSION and MORPC staff will utilize the goals to support existing related agency programs, with a focus on those in the Energy & Air Quality and Environment & Planning Departments, and to seek out opportunities to assist local governments, enhance the quality of life in Central Ohio, and advance the region. The Sustainability Advisory Committee will research and provide recommendations to the Commission as guided by the annual goals and as determined by the committee.

**D. QUORUM**

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirma-

tive vote of a majority of the quorum is necessary for any action taken.

#### E. MEMBERSHIP

Membership shall be nominated by the Executive Director, MORPC Department Directors, or committee members and appointed by the Committee Chair and Executive Director.

To stagger the expiration of terms, one-half of the initial members shall serve for one-year terms and one-half of the members shall serve for two-year terms. Thereafter, as terms expire, all members shall serve two year terms with the option to renew upon being nominated and approved by the Committee Chair and Executive Director. A member may serve a maximum of three consecutive terms.

Representation on the Sustainability Advisory Committee shall include at least 12 members. All members shall be located within the MORPC Region. Due consideration shall be given to the make-up of the Committee to ensure no one entity is over-represented on the Committee. The Sustainability Advisory Committee composition shall consist of the following:

1. A Chair and Vice Chair from COMMISSION.
2. One appointed representative from each subcommittee established in section H (subcommittees).
3. At least three representatives from the Green Pact (one small community/Township representative, one large community representative, and one associate/organizational member representative).
4. A minimum of three other seats including representatives from various stakeholder groups in the region, including but not limited to the business community, non-profit organizations, government, education sector, and community members.

Under the guidance of the Executive Director and Committee Chair the Sustainability Advisory Committee shall adopt guidelines to establish the size limit of the Committee, and provisions to encourage diverse involvement in subcommittee membership and leadership.

#### F. OFFICERS

The chair of the Sustainability Advisory Committee must be a full member representative of the COMMISSION and is selected and documented by the COMMISSION Chair and Executive Director. He/she will serve a two-year term at the pleasure of the COMMISSION Chair and Executive Director.

The Vice Chair of the Sustainability Advisory Committee must be a full member representative of the COMMISSION and is selected by the COMMISSION Chair and Executive Director. He/she will serve a two-year term at the pleasure of the COMMISSION Chair and Executive Director.

#### G. SUBCOMMITTEES

The Sustainability Advisory Committee is advised by standing subcommittees or working groups as established by the Committee Chair and Executive Director to address key regional issue areas such as energy, air quality, food, materials management, greenways, water quality, or other working groups as needed.

The Sustainability Advisory Committee may adopt bylaws to govern the subcommittees, the selection process of subcommittee members, and establish provisions to encourage broad involvement in subcommittee membership and leadership.

#### H. MEETINGS

The Sustainability Advisory Committee will meet as necessary. Quarterly meetings are recommended.

| **SECTION VII – TIME OF TAKING EFFECT**

These Bylaws shall supersede any prior action of the COMMISSION inconsistent with such Bylaws.  
These Bylaws shall be effective upon the approval of the COMMISSION.

**MID-OHIO REGIONAL PLANNING COMMISSION  
BYLAWS  
SECTION I – COMMISSION**

**A. PARLIAMENTARY PROCEDURE**

On matters not addressed by the Articles of Agreement or Bylaws, Robert’s Rules of Order revised (current version) shall govern the meetings of MORPC and meetings of all committees included in these bylaws.

**B. REPRESENTATION**

Representatives to the COMMISSION must be selected as follows:

**1. Representation on the COMMISSION**

- a) Representation for municipalities and for the unincorporated portions of townships shall be based upon the entire population of the municipality or the unincorporated portion of the township as reported in the most recent U.S. Census or MORPC estimate.
- b) Representation for counties shall be based upon the entire population of the villages and unincorporated portions of townships within that county plus 10% of the population of the cities within that county as reported in the most recent U.S. census or MORPC estimate. In addition, the county engineer’s office of counties which are entirely within the MORPC Metropolitan Planning Organization boundary shall be represented on the COMMISSION.
- c) Representation on the COMMISSION for full members shall be determined based upon Table 1 Full Member Representation.
- d) Associate members shall have such representation as may be established by the COMMISSION.

<b>Table 1: Full Member Representation</b>		
Representatives	Full Member Population Range	
	Minimum	Maximum
1	1	10,000
2	10,001	40,000
3	40,001	60,000
4	60,001	80,000
5	80,001	100,000
6	100,001	120,000
7	120,001	140,000
8	140,001	160,000
9	160,001	180,000
10	180,001	200,000
11	200,001	250,000
12	250,001	300,000
13	300,001	400,000
14	400,001	500,000
15	500,001	and up

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*Amended April 19, 2001 by adoption of Resolution 8-01  
Amended November 15, 2001 by adoption of Resolution 29-01  
Amended April 21, 2005 by adoption of Resolution 13-05  
Amended November 10, 2011 by adoption of Resolution 46-11  
Amended September 19, 2013 by adoption of Resolution 21-13  
Amended June 12, 2014 by adoption of Resolution 16-14*

2. Appointing Authority

- a) Full member representatives shall be appointed and submitted to MORPC in writing by the mayor, chief executive officer, council president serving as mayor, or legislative body as determined by the local unit of government.
- b) Associate member representatives shall be appointed by such means as may be established by the COMMISSION.

C. FINANCIAL PROVISIONS AND APPORTIONMENT OF COSTS

Each year the COMMISSION shall adopt a fee schedule by July 31 to be used in assessing members for the upcoming calendar year. In every year evenly divisible by five, the COMMISSION shall establish a five-year fee schedule which it shall not exceed when adopting fees for each upcoming year. Each year the COMMISSION shall provide a non-binding estimate of fees for the next five (5) years for members to use in their financial planning.

Each participating municipality, participating county and member township shall contribute annually according to the fee schedule adopted by the COMMISSION. When per-capita fees are used, each member township shall contribute based on the population used to calculate its representation in Section I.B.

The contribution for the first year of membership shall be paid during the month following the execution of an agreement between the member and the COMMISSION, and shall amount to that part of the appropriate annual participation cost pro-rated on the basis of the balance of the time remaining in that calendar year.

In addition each participating full member shall contribute not more than seven (7) cents per capita of its population equal to its population used to calculate its representation in Section I.B. The funds so contributed shall be set aside in a separate fund to amortize lease payments on the building or buildings housing the COMMISSION'S offices and shall be used for no other purpose. In the event that the COMMISSION decides that further capital improvements are needed after this lease is paid out, the seven cents will continue to be committed to such purpose. If they are not needed, then these contributions shall cease.

Associate members shall contribute at the rate and in the manner as may be established at the time they become a participant, but this rate and manner may be revised by the COMMISSION from time to time.

When per-capita fees are used in assessing annual member fees, all current year population figures for municipalities, townships and counties shall be based on the latest U.S. Census when available, or an estimate thereof made by the COMMISSION.

D. QUORUM

1. A quorum shall be defined as those members present and eligible to vote at any COMMISSION meeting and/or committee meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

E. CODE OF ETHICS

All members of the COMMISSION and all committees included within these Bylaws shall be aware of and governed by the current Code of Ethics adopted by MORPC.

## SECTION II – EXECUTIVE COMMITTEE

### A. MEMBERSHIP

1. In 1998, one-half of the members were appointed for a one-year term and one-half of the members for a two-year term by the COMMISSION at an annual meeting. Thereafter, members are appointed for two-year terms by the COMMISSION at the annual meeting. Nominees shall be from recommendations by the Nominating Committee, with input from the officers and Executive Committee. Any member may be reappointed to an additional two terms of two years each (maximum membership of six years).
2. Additional voting members shall consist of the current officers, the most recent past chair willing to serve, selected committee chairs and working group chairs during the tenure of their groups.
3. The Nominating Committee shall attempt to encourage a diversity of membership representation on the Executive Committee by taking into consideration the following constituency groups:
  - a) Representation from Columbus, suburbs, counties, villages and townships
  - b) Members who are elected and nonelected
  - c) Members who are full-time (career) and part-time public officials
4. The vice chair of the COMMISSION shall chair the Executive Committee.

### B. EXECUTIVE COMMITTEE DUTIES

1. The Executive Committee shall:
  - a) Review, study and approve operational policy and routine financial and administrative matters as necessary.
  - b) With the COMMISSION, develop and recommend public policy matters for discussion, input and approval.
  - c) Develop, monitor and recommend changes to the COMMISSION in the overall strategic direction of the organization.
  - d) Meet monthly as necessary.
  - e) Be responsible for other duties as may be delegated or assigned to it by the COMMISSION.
2. The Executive Committee shall act on behalf of the full COMMISSION with regard to personnel matters. Such authority shall include but not be limited to the following:
  - a) Establishing annual compensation limits within amounts budgeted and appropriated by the COMMISSION for salaries and benefits.
  - b) Reviewing and adopting personnel policies to be maintained in an employee guidebook.
  - c) Making final and binding decisions on discrimination grievances as required by MORPC's Affirmative Action program.
  - d) Subject to the Articles of Agreement, establishing proper level of personnel decision-making authority for the executive director and directors and monitor staff personnel activities monthly.
3. The Executive Committee shall periodically review and recommend revisions to the COMMISSION's general administrative policies and rules.

### SECTION III – FINANCIAL AUTHORIZATIONS

- A. The COMMISSION shall at least annually approve an operating and capital budget and authorize appropriations.
- B. Subject to an approved budget and appropriation, the authority to make obligations or enter into agreements shall be:
  - 1. Department heads and directors for obligations up to \$2,000
  - 2. Executive director for obligations up to \$75,000
  - 3. Executive director plus an Executive Committee resolution for obligations and agreements greater than \$75,000
- C. The following approvals shall be required to authorize the expenditure of funds for goods and services and for the approval of payments:
  - 1. Finance director shall authorize all expenditures and payments.
  - 2. Chief of staff shall authorize all expenditures and payments over \$2,000.
  - 3. Executive director and COMMISSION chair (or alternate officer) shall authorize all expenditures and payments greater than \$25,000.
  - 4. Executive director shall authorize all expenditures and payments to the chief of staff or finance director, regardless of amount.
  - 5. The COMMISSION chair shall approve all expenditures and payments to the executive director or any MORPC COMMISSION member, regardless of amount. If the COMMISSION chair is unavailable, an alternate officer may approve; however, no official may authorize or sign for his/her own expenditure or payment. Furthermore, no official may be the sole approval authority for any individual transaction. Another officer shall authorize all expenditures and payments to the COMMISSION chair.
  - 6. If an emergency exists in the absence of the finance director, the assistant finance director or equivalent staff member serving as the acting finance director may approve payments. If an emergency exists in the absence of the executive director, the chief of staff or alternately designated acting executive director may authorize payments. An emergency exists when circumstances present the need to:
    - a) meet a deadline or commitment
    - b) take advantage of a discount or opportunity
    - c) avoid a penalty

### SECTION IV – LAND USE PLANNING ADVISORY COMMITTEE (LUPAC)

- A. PURPOSE AND RESPONSIBILITIES OF THE LUPAC
  - 1. a) LUPAC has been delegated the responsibility to review “small” township rezoning cases in unincorporated areas of Franklin County and make recommendations as required by Section 519.12(E) of the Ohio Revised Code to the township on behalf of the MORPC COMMISSION.
  - b) The purpose of the LUPAC is to review rezoning cases in Franklin County for townships with township zoning.

- c) All "large" township rezoning cases shall be forwarded directly to the MORPC COMMISSION for review and recommendation. (See MORPC COMMISSION Review below.)
  - d) Small rezoning cases will be defined as those with less than 100 lots proposed. Large rezoning cases will be defined as those with greater than 100 lots proposed or cases using a wastewater treatment system other than conventional on-site or central sanitary sewer system.
2. LUPAC is also delegated the responsibility to review township zoning text amendments and recommend action to the MORPC COMMISSION.
  3. LUPAC shall also serve as a resource to the MORPC COMMISSION to review and recommend policies on a wide range of land use issues including, but not limited to, land use related legislative initiatives, local, county and regional land use plans and development code revisions.

#### B. MEETINGS

1. LUPAC shall meet as necessary to hear small township rezoning cases and township zoning text amendments.
2. Quorum will be met by a simple majority of the members being present.
3. LUPAC recommendations on small township rezoning cases shall be forwarded to the respective township on behalf of the MORPC COMMISSION as required by Section 519.12(E) of the Ohio Revised Code.
4. LUPAC recommended action on township zoning text amendments shall be forwarded to the MORPC COMMISSION for consideration.

#### C. MORPC COMMISSION REVIEW

1. Large township rezoning cases shall be reviewed by LUPAC. LUPAC will forward recommendations to the MORPC COMMISSION for action.
2. Only MORPC COMMISSION members from within Franklin County shall vote on recommendations on large township rezoning cases or township zoning text amendments. MORPC COMMISSION recommendations shall be forwarded to the respective township as required by Section 519.12(E) of the Ohio Revised Code.
3. The MORPC COMMISSION shall hear large township rezoning cases and make its recommendation at a regularly scheduled COMMISSION meeting. The MORPC chair shall call a special COMMISSION meeting to hear a large township rezoning case if necessary to comply with the township public hearing date as specified in the Ohio Revised Code.

#### D. LUPAC MEMBERS, APPOINTMENTS AND OFFICERS

1. LUPAC shall be comprised of five (5) MORPC COMMISSION members from within Franklin County as follows:
  - 1 - Franklin County Engineer
  - 1 - Franklin County at-large representative
  - 1 - Franklin County municipality
  - 2 - Franklin County townships
2. The MORPC chair, upon input from the MORPC executive director and LUPAC chair, shall appoint LUPAC members and alternates annually (no later than May).

3. LUPAC members shall elect a chair and vice chair annually (no later than July).
4. Alternates may be used when a majority will not be reached by the LUPAC members or when members will be unable to attend. Alternates should be from Franklin County and will be appointed by the chair of the COMMISSION. Alternates will have the ability to vote.

## SECTION V – TRANSPORTATION POLICY COMMITTEE

### A. NAME

The name of this committee shall be the Transportation Policy Committee for the Mid-Ohio Regional Planning COMMISSION.

### B. ORIGIN

The Transportation Policy Committee is provided for in the federally required Prospectus to the annual Planning Work Program.

### C. PURPOSE

The Transportation Policy Committee for the Mid-Ohio Regional Planning COMMISSION is designated as the "Metropolitan Planning Organization" (MPO) for the Columbus metropolitan planning area as authorized in federal transportation planning regulations and under agreement with the Ohio Department of Transportation. The Transportation Policy Committee is the forum for cooperative decision-making that will be taking the required approval actions as the MPO. The metropolitan area, per 23 United States Code §134 and 49 United States Code §5303, as amended, must have a continuing, cooperative, and comprehensive ("3C") transportation planning process that results in plans and programs that consider all transportation modes and supports metropolitan community development and social goals. These plans and programs shall lead to the development and operation of an integrated, intermodal transportation system that facilitates the efficient, economic movement of people and goods. The MPO, in cooperation with the state and with operators of publicly owned transit services, shall be responsible for carrying out the metropolitan transportation planning process.

### D. QUORUM

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

### E. MEMBERSHIP

Representation on the Transportation Policy Committee shall consist of local elected officials or their representatives, officials of public agencies that administer or operate major modes of transportation in the transportation study area, and appropriate State transportation officials; and such other local elected officials, public transportation agencies, or appropriate State officials as determined by the Transportation Policy Committee. The transportation study area is that portion of central Ohio that has been identified and mutually agreed to be included in it by the Transportation Policy Committee and the Governor of Ohio, acting through the Ohio Department of Transportation, subject to the approval of the United States Department of Transportation.

Representation shall be determined as follows:

1. Full members of the COMMISSION that are located wholly or partially within the boundaries of the transportation study area. These members will have the same representatives on the Transportation Policy Committee as they have on the MORPC COMMISSION.

2. The Commissioners of any county which is not a member of the COMMISSION, but which has territory within the transportation planning area and which has entered into a commitment to participate in the 3C process for that territory shall be entitled to one representative on the Transportation Policy Committee.
3. Cities, villages and townships that are located wholly or partially within the boundaries of the transportation study area that are dues-paying members of the transportation program but are not full members of MORPC are entitled to one representative each on the Transportation Policy Committee, selected by the city, village or township.
4. Transportation Agencies:

In addition to the community representatives detailed above, the Transportation Policy Committee will offer representation (1 representative per entity) to the following transportation-related entities:

- a) Major authorities or agencies operating per the Ohio Revised Code, whose primary function is to provide transportation services or operate transportation facilities within the transportation study area such as, but not limited to:
  - i. Central Ohio Transit Authority
  - ii. Columbus Regional Airport Authority
  - iii. Delaware Area Transit Agency
  - iv. Licking County Transit Board
  - v. Lancaster Public Transit System
- b) The Ohio Department of Transportation
- c) The Ohio Environmental Protection Agency
- d) Others, or modifications to the above, as may be required or recommended by the U.S. Department of Transportation or the Ohio Department of Transportation
- e) Each transportation agency may designate a primary representative and an alternate representative who may be seated at such times as the primary representative is unable to participate in the Transportation Policy Committee.
- f) Other local elected officials or their representatives, public transportation agencies, or appropriate state officials as determined by the Transportation Policy Committee including officers of the COMMISSION in the event that the officer is not already a member of the Transportation Policy Committee and the current chairperson of the MORPC Community Advisory Committee.

#### F. OFFICERS

The officers of the Transportation Policy Committee shall be the same as those of the COMMISSION and shall serve in the same roles and for the same terms. The chair may appoint such special committees or task forces as may be necessary from time to time in order to perform the purpose of the Transportation Policy Committee, or as the Transportation Policy Committee may otherwise direct. The chair shall preside at all meetings of the Transportation Policy Committee. The vice chair shall serve as chair during any absence of the Chair and shall assist the Chair in performance of duties. It shall be the duty of the secretary to ensure that a full record of the proceedings of the Transportation Policy Committee is prepared and kept, and he or she shall perform such other duties as the Transportation Policy Committee may from time to time direct.

G. SUBCOMMITTEES

The Transportation Policy Committee is advised by three standing subcommittees:

1. The Community Advisory Committee is provided for in the Public Involvement Process (as is required under federal transportation planning regulations), which sets out participation requirements for Metropolitan Transportation Planning and Programming.
2. The Transportation Advisory Committee is to provide technical advice to the Transportation Policy Committee as defined in the biennial Agreement between the Mid-Ohio Regional Planning COMMISSION and the State of Ohio, Department of Transportation, for Urban Transportation Planning and Transportation Programs.
3. The Attributable Funds Committee is to provide advice to the Transportation Policy Committee, the Transportation Advisory Committee (TAC), and the Community Advisory Committee (CAC) on the development and execution of the processes used to allocate MORPC-attributable federal funds to projects and project sponsors.

The Transportation Policy Committee shall adopt guidelines to govern the subcommittees, the selection process for subcommittee members, and establish terms to encourage diverse involvement in subcommittee membership and leadership.

H. MEETINGS

The Transportation Policy Committee will meet monthly as necessary.

**SECTION VI – REGIONAL POLICY ROUNDTABLE**

A. NAME

The name of this committee shall be the Regional Policy Roundtable for the Mid-Ohio Regional Planning COMMISSION.

B. ORIGIN

The Regional Policy Roundtable is a standing committee to evaluate and advise the COMMISSION on legislative issues and public policy matters of regional importance at the local, state, and federal level.

C. PURPOSE

The Regional Policy Roundtable seeks to develop a public policy agenda that aims to reflect the objectives and ideals of both MORPC's members and the greater community. The public policy agenda will be reviewed and adopted by the COMMISSION. The COMMISSION and MORPC staff will utilize the public policy agenda to proactively advocate for policies and opportunities to enhance the quality of life in central Ohio and advance the region.

The Regional Policy Roundtable will identify new public policy areas, legislation, and issues of interest. The Roundtable will research and provide recommendations to the COMMISSION on positions on legislative and executive issues.

D. QUORUM

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

E. MEMBERSHIP

Representation on the Regional Policy Roundtable shall consist of members from the COMMISSION, MORPC subcommittees and working groups, business community, non-profit organizations, education sector, and residents in the REGION.

The Regional Policy Roundtable shall adopt guidelines for membership, the selection process, and establish terms to encourage diverse involvement in subcommittee membership and leadership.

F. OFFICERS

The chair of the Regional Policy Roundtable shall be a full member representative of the COMMISSION and is selected and documented by the COMMISSION chair and executive director. He/she will serve a two-year term at the pleasure of the COMMISSION chair and executive director.

The vice chair of the Regional Policy Roundtable shall be a full member representative of the COMMISSION and is selected by the COMMISSION chair and executive director. He/she will serve a two-year term at the pleasure of the COMMISSION chair and executive director.

G. MEETINGS

The Regional Policy Roundtable will meet every other month or as necessary.

**SECTION VII – SUSTAINABILITY ADVISORY COMMITTEE**

A. NAME

The name of this committee shall be Sustainability Advisory Committee for the Mid-Ohio Regional Planning Commission.

B. ORIGIN

The Sustainability Advisory Committee is a standing committee to evaluate and advise the COMMISSION on matters of regional importance pertaining to environmental sustainability, conservation, and development. It may address topics such as air quality, conservation, energy, environmental infrastructure, farmland preservation, greenways, innovative land use regulations and tools, local food, materials management, water quality, sustainable growth and planning, related transportation research innovations, and regional systems.

C. PURPOSE

The Sustainability Advisory Committee seeks to develop annual goals that aim to reflect the objectives and ideals of both MORPC's members and the greater community. The goals shall be consistent with other MORPC adopted strategic plans, policy agendas, and sustainability agreements such as the Green Pact. The COMMISSION and MORPC staff will utilize the goals to support existing related agency programs, with a focus on those in the Energy & Air Quality and Environment & Planning Departments, and to seek out opportunities to assist local governments, enhance the quality of life in Central Ohio, and advance the region. The Sustainability Advisory Committee will research and provide recommendations to the Commission as guided by the annual goals and as determined by the committee.

D. QUORUM

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirma-

tive vote of a majority of the quorum is necessary for any action taken.

#### E. MEMBERSHIP

Membership shall be nominated by the Executive Director, MORPC Department Directors, or committee members and appointed by the Committee Chair and Executive Director.

To stagger the expiration of terms, one-half of the initial members shall serve for one-year terms and one-half of the members shall serve for two-year terms. Thereafter, as terms expire, all members shall serve two year terms with the option to renew upon being nominated and approved by the Committee Chair and Executive Director. A member may serve a maximum of three consecutive terms.

Representation on the Sustainability Advisory Committee shall include at least 12 members. All members shall be located within the MORPC Region. Due consideration shall be given to the make-up of the Committee to ensure no one entity is over-represented on the Committee. The Sustainability Advisory Committee composition shall consist of the following:

1. A Chair and Vice Chair from COMMISSION.
2. One appointed representative from each subcommittee established in section H (subcommittees).
3. At least three representatives from the Green Pact (one small community/Township representative, one large community representative, and one associate/organizational member representative).
4. A minimum of three other seats including representatives from various stakeholder groups in the region, including but not limited to the business community, non-profit organizations, government, education sector, and community members.

Under the guidance of the Executive Director and Committee Chair the Sustainability Advisory Committee shall adopt guidelines to establish the size limit of the Committee, and provisions to encourage diverse involvement in subcommittee membership and leadership.

#### F. OFFICERS

The chair of the Sustainability Advisory Committee must be a full member representative of the COMMISSION and is selected and documented by the COMMISSION Chair and Executive Director. He/she will serve a two-year term at the pleasure of the COMMISSION Chair and Executive Director.

The Vice Chair of the Sustainability Advisory Committee must be a full member representative of the COMMISSION and is selected by the COMMISSION Chair and Executive Director. He/she will serve a two-year term at the pleasure of the COMMISSION Chair and Executive Director.

#### G. SUBCOMMITTEES

The Sustainability Advisory Committee is advised by standing subcommittees or working groups as established by the Committee Chair and Executive Director to address key regional issue areas such as energy, air quality, food, materials management, greenways, water quality, or other working groups as needed.

The Sustainability Advisory Committee may adopt bylaws to govern the subcommittees, the selection process of subcommittee members, and establish provisions to encourage broad involvement in subcommittee membership and leadership.

#### H. MEETINGS

The Sustainability Advisory Committee will meet as necessary. Quarterly meetings are recommended.

**SECTION VIII – TIME OF TAKING EFFECT**

These Bylaws shall supersede any prior action of the COMMISSION inconsistent with such Bylaws. These Bylaws shall be effective upon the approval of the COMMISSION.

Mid-Ohio Regional Planning Commission

Transportation Policy Committee  
Meeting Minutes

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Thursday, May 8, 2014  
2:38 p.m.

**Transportation Policy Committee Members**

Karen Angelou	Marsha Grigsby	Bonnie Michael
Chris Bauserman	Marian Harris	Robert Myers
Stacey Boumis	Bill Harvey	Megan O'Callaghan
Mike Bradley	Tracy Hatmaker	David Paul
Marilyn Brown	Dan Havener	Mary Petty
Greg Butcher	Tom Homan	Eric Phillips
Steve Campbell	Pamela Hykes-O'Grady	Rob Platte
Marilee Chinnici-Zuercher	Erik Janas	Bryan Rhoads
Derrick Clay	Larry Jenkins	Tory Richardson
Ben Collins	Steve Kennedy	Don Schonhardt
Mike Compton	Benjamin King	Thom Slack
Karl Craven	Don Leach	Ike Stage
Anne Darling-Cyphert	Rich Lemuth	Joe Stefanov
Tracie Davies	Greg Lestini	Steve Stolte
Michael Ebert	Holly Mattei	Ellen Walker
Steve Gladman	Rory McGuinness	
Matt Greeson	Gary Merrell	

**Commission Members**

Franklin Christman	Jim Lenner	Steve Stolte
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**Associate Members**

Jeff Cabot	John O'Meara
Jamie Grube	Nikki Scarpitti

**Staff**

Bernice Cage	Ciel Klein	Nancy Reger
Kerstin Carr	Laura Koprowski	Shari Saunders
Mark Crosten	Eileen Leuby	Andy Taylor
Evelyn Ebert	Sarah McQuaide	Brandi Whetstone
Nick Gill	William Murdock	
Shawn Hufstedler	Christina O'Keeffe	

**Guests**

Ralph Coon, Village of Lockbourne	Clyde Seidle, City of Hilliard
Lucas Haire, City of Canal Winchester	Steve Tugend, Kegler Brown Hill & Ritter
Laura Kirk, Village of Lockbourne	Ira Weiss, CAC Vice Chair
Cornell Robertson, FCEO	

Chair Eric Phillips called the Transportation Policy Committee Meeting to order at 2:38 p.m.

**Monthly Progress Report – Nick Gill, MORPC Transportation Systems & Funding Interim Director**

- President Obama and Secretary Foxx released the administration's version of a transportation reauthorization proposal – a four year bill at over \$300 billion. The Senate version of the federal transportation reauthorization is expected within a month.
- The MORPC-Attributable Transportation Funding application will be online May 9, 2014. MORPC Transportation Systems & Funding team members have communicated with Commission members' staff and are available for help completing the form. There is a MORPC-Attributable Funds Workshop at MORPC on Tuesday, May 13, 2:30 p.m.
- Proposed Resolution T-8-14 on the consent agenda is the annual process when MORPC self-certifies that we are following federal regulations for MPOs. Every four years the Federal Highway Administration (FHWA) and the Federal Transportation Administration (FTA) conducts on-site certification. MORPC's last on-site certification was 2010; an on-site certification is expected this year.
- Kerstin Carr announced that Bike to Work Day is Friday, May 16, 2014. Many organizations are sponsoring different routes into the downtown that people can join to bike. The mayor will join the group at the starting location that has the most people signed up to ride. MORPC and Car2Go are co-sponsoring the route that begins in Schiller Park at the Car2Go station on City Park and Stewart. Each group ride will end at the Columbus Commons for free breakfast, booths, awards, and brief remarks at 8:00 a.m.

**Proposed Resolution T-6-14: "AMENDING THE BYLAWS OF THE CITIZEN ADVISORY COMMITTEE" – Ira Weiss, Community Advisory Committee Vice Chair**

Ira Weiss gave a presentation on the [Community Advisory Committee \(CAC\) Bylaws Process](#). Bonnie Michael made a motion to approve Resolution T-6-14, second by Pamela Hykes O'Grady; motion passed.

**State of the Region Report/MTP Report Card – Nancy Reger, MORPC Regional Data & Mapping Director**

Nancy Reger reviewed the [State of the Region Report](#). The report gives a snapshot of the current state of regional growth, the economy, development, the environment, energy and transportation in Central Ohio. Ms. Reger reviewed the [Metropolitan Transportation Plan \(MTP\) Report Card](#) which tracks MORPC's achievement of the 2012-2035 MTP performance measures.

**Consent Agenda**

Rob Platte made a motion to approve the Consent Agenda, second by Rich Lemuth; motion passed.

The Transportation Policy Committee Meeting adjourned at 2:59 p.m.

Respectfully submitted,

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Rory McGuiness, Secretary  
Mid-Ohio Regional Planning Commission



Mid-Ohio Regional  
Planning Commission

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## Memorandum

**TO:** Citizen Advisory Committee  
Transportation Advisory Committee

**FROM:** Nick Gill, Interim Director  
Transportation Systems & Funding Department

**DATE:** June 6, 2014

**SUBJECT:** Proposed Resolution T-9-14: "Amending the State Fiscal Year (SFY) 2014-2017 Transportation Improvement Program"

Proposed Resolution T-9-14 will add or modify 10 projects on the SFY 2014-2017 Transportation Improvement Program (TIP) with commitments totaling over \$25 million. These changes are necessary to enable these projects to advance using the identified sources of funding and to maintain fiscal constraint. In July, ODOT will ask the Federal Highway Administration (FHWA) to amend the Statewide TIP to include these changes.

The amendment would increase the amount of MORPC-attributable funds committed to ODOT's Westerville Road sidewalks project by \$330,000, or 20 percent. Attachment 1 to the resolution provides a description of the amended funding and scope of each project, including a description of the bicycle and pedestrian components.

Below is an explanation of the proposed changes to the TIP.

**Columbus** requested a modification to the TIP for the Safe Routes to School project on Rich Street to increase funding for the construction phase.

**Gahanna** requested a modification to the TIP for the Safe Routes to School project near Jefferson Elementary School to increase funding for the construction phase.

**ODOT District 5** requested a modification to the TIP for a signals upgrade project to add the preliminary engineering and right-of-way phases. District 5 also requested a modification to add the preliminary engineering phase for the I-70/SR-310 interchange in order to fund a geotechnical investigation. Etna Township has a commitment of MORPC-attributable funds to widen SR-310 as part of this project. The amendment would not affect the commitment of MORPC-attributable funds.

**ODOT District 6** requested the following modifications to the TIP:

- Increase MORPC-attributable Transportation Enhancement (TE) funds for the construction phase of the Westerville Road (SR 3) sidewalks project.

William Murdock, AICP  
Executive Director

Eric S. Phillips  
Chair

Matt Greeson  
Vice Chair

Rory McGuinness  
Secretary

- Increase funding for the right-of-way phase of I-70/I-71 Project 6A.
- Increase construction funding for overlays of two bridge decks on SR 37 in Scioto Township and Sunbury.
- Increase construction funding for a resurfacing project on East Broad Street (US 40) in Columbus.
- Add a project to overlay the concrete deck of a US 23 ramp over I-270 (South Outerbelt).

**Pataskala** received a commitment of funds through ODOT's Municipal Bridge Program for a project to replace the Columbia Road Bridge over Muddy Fork. The amendment would add the project to the TIP.

NTG:NJV:bsn

Attachments:

- Project Map
- Proposed Resolution T-9-14



RESOLUTION T-9-14

**“AMENDING THE STATE FISCAL YEAR (SFY) 2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM”**

WHEREAS, the Transportation Policy Committee of the Mid-Ohio Regional Planning Commission (MORPC) adopted the SFY 2014-2017 Transportation Improvement Program (TIP) by Resolution T-5-13; and

WHEREAS, the City of Columbus has requested the modification of one project on the 2014-2017 TIP as shown in Attachment 1; and

WHEREAS, the City of Gahanna has requested the modification of one project on the 2014-2017 TIP as shown in Attachment 1; and

WHEREAS, the Ohio Department of Transportation has requested the addition and modification of projects on the 2014-2017 TIP as shown in Attachment 1; and

WHEREAS, the City of Pataskala has requested the addition of one project on the 2014-2017 TIP as shown in Attachment 1; and

WHEREAS, the projects are consistent with the transportation policies, plans, and programs, including the most recent Metropolitan Transportation Plan adopted by the Transportation Policy Committee; and

WHEREAS, the Citizen Advisory Committee at its meeting on June 2, 2014, and the Transportation Advisory Committee at its meeting on June 4, 2014, recommended approval of this resolution to the Transportation Policy Committee; now therefore

**BE IT RESOLVED BY THE TRANSPORTATION POLICY COMMITTEE OF THE MID-OHIO REGIONAL PLANNING COMMISSION:**

- Section 1. That the MORPC SFY 2014-2017 TIP be amended to include the project information as shown in Attachment 1.
- Section 2. That it affirms that the fiscal balance of the SFY 2014-2017 TIP is maintained.
- Section 3. That the determination of conformity between the TIP and the State Implementation Plan (SIP) is hereby reaffirmed, as the projects are exempt from conformity requirements or have been included in the most recent air quality conformity approval.
- Section 4. That this resolution will be transmitted to ODOT and all local agencies listed as sponsoring agencies in Attachment 1 for appropriate action.

Section 5. That the Transportation Policy Committee finds and determines that all formal deliberations and actions of this committee concerning and relating to the adoption of this resolution were taken in open meetings of this committee.

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Eric S. Phillips, Chair  
**MID-OHIO REGIONAL PLANNING COMMISSION**

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Date

Prepared by: Transportation Staff

Attachment: Amended Project Information for the SFY 2014-2017 TIP

# Resolution T-9-14

## Attachment 1 - Amended Project Information

**Agency:** Columbus

**PID:** 86853

**TIP ID:** 1909

**MTP ID:** 994

**Co-Route-Sec:** FRA-Rich St-Sidewalk

**Length (mi.):** 0.27

**Project Type(s):** Sidewalks

**Air Quality:** E

**Description:** Rich St from Central Ave to Yale Ave, Sidewalks, Install 1400' of 5' sidewalk on a walking route to Starling Middle and new elementary school.

**Bike Components:** No change to existing conditions.

**Ped Components:** Sidewalk on 1 side. 0.27 mi. added to ped network.

<u>State FY</u>	<u>Phase</u>	<u>Source</u>	<u>Amount</u>
2015	CON	SRTS	\$195,000
2015	CON	LOCAL	\$241,303
<b>Total:</b>			<b>\$436,303</b>

**Agency:** Gahanna

**PID:** 93913

**TIP ID:** 2625

**MTP ID:** 994

**Co-Route-Sec:** FRA-Gahanna SRTS Inf-FY15

**Length (mi.):** 0.42

**Project Type(s):** Sidewalks/Multi-Use Path

**Air Quality:** E

**Description:** Various locations in Gahanna, Sidewalks/Multi-Use Path, and upgrade the traffic signal at E Johnstown Rd/Cherry Bottom Rd to include pedestrian signals and install a pedestrian crossing for E Johnstown Rd.

**Bike Components:** Multi-use path. 2 segments: (1) E Johnstown Rd from Colony Pl to Cherry Bottom Rd, (2) Heil Dr/Laura Dr to Jefferson Elementary. 0.14 mi. added to bike network.

**Ped Components:** Sidewalk on 1 side. 3 segments: (1) Cherry Bottom from Johnstown to Springbrook, (2) Laura from Heil to existing, (3) Heil from Laura to existing. Also, add ped signals at Johnstown/Cherry Bottom. 0.42 mi. added to ped network.

<u>State FY</u>	<u>Phase</u>	<u>Source</u>	<u>Amount</u>
2014	PE DD	SRTS	\$15,101
2015	CON	SRTS	\$171,588
2015	CON	LOCAL	\$326,712
<b>Total:</b>			<b>\$513,401</b>

**Agency:** ODOT 5

**PID:** 87935

**TIP ID:** 2470

**MTP ID:** 398

**Co-Route-Sec:** LIC-SR310-00.96

**Length (mi.):** 0.54

**Project Type(s):** Interchange Modification/Bridge Deck Replac **Air Quality:** SA

**Description:** SR-310 at I-70, Interchange Modification/Bridge Deck Replace, Widen the existing structure to accommodate 5 lanes and related approach and ramp work. Replace pavement on SR-310 from gas atation south of I-70 to Dairy Queen to the north.

**Bike Components:** Multi-use path. Path on east side of SR-310 from intersection with I-70 westbound ramps to Etna Crest Blvd. Minimum shoulder width of 4' throughout. 0.11 mi. added to bike network.

**Ped Components:** Multi-use path. Path on east side of SR-310 from intersection with I-70 westbound ramps to Etna Crest Blvd. Signal installations will be designed to accommodate pedestrian movements. 0.11 mi. added to ped network.

<u>State FY</u>	<u>Phase</u>	<u>Source</u>	<u>Amount</u>
2015	PE ENVIR	NHPP	\$80,000
2015	PE ENVIR	STATE	\$20,000
<b>Total:</b>			<b>\$100,000</b>

Funds in FYs prior to 2014 are not included in this report nor in the 2014-2017 TIP.

# Resolution T-9-14

## Attachment 1 - Amended Project Information

**Agency:** ODOT 5

**PID:** 95383

**TIP ID:** 2830

**MTP ID:** 1021

**Co-Route-Sec:** D05-FY2017-Signal Upgrade

**Length (mi.):**

**Project Type(s):** Signals

**Air Quality:** E

**Description:** Various locations in District 5, Signals, Signal upgrades at the intersections of US 40 and Lynns Rd, US 40 and Watkins Rd, and other locations outside of the planning area.

**Bike Components:** No change to existing conditions.

**Ped Components:** No change to existing conditions.

<u>State FY</u>	<u>Phase</u>	<u>Source</u>	<u>Amount</u>
2015	PE ENVIR	STP-S	\$190,909
2015	PE ENVIR	NHPP	\$109,091
2015	PE ENVIR	STATE	\$75,000
2016	ROW	STP-S	\$190,909
2016	ROW	NHPP	\$109,091
2016	ROW	STATE	\$75,000
<b>Total:</b>			<b>\$750,000</b>

**Agency:** ODOT 6

**PID:** 86649

**TIP ID:** 2484

**MTP ID:** 1021

**Co-Route-Sec:** FRA-US040-17.570

**Length (mi.):** 2.11

**Project Type(s):** Resurfacing

**Air Quality:** E

**Description:** E Main St (US-40) at two segments, Resurfacing, (1) Bexley east corp limit to Whitehall west corp limit. (2) Whitehall east corp limit to Reynoldsburg west corp limit. Columbus urban paving project.

**Bike Components:** No change to existing conditions.

**Ped Components:** ADA curb ramps.

<u>State FY</u>	<u>Phase</u>	<u>Source</u>	<u>Amount</u>
2015	CON	NHPP	\$747,670
2015	CON	STATE	\$4,070
2015	CON	LOCAL	\$596,860
<b>Total:</b>			<b>\$1,348,600</b>

# Resolution T-9-14

## Attachment 1 - Amended Project Information

**Agency:** ODOT 6

**PID:** 87262

**TIP ID:** 2469

**MTP ID:** 1020

**Co-Route-Sec:** DEL-SR037-04.53 (22.13)

**Length (mi.):** 0.11

**Project Type(s):** Bridge Deck Overlay

**Air Quality:** E

**Description:** SR-37 at Scioto River and Prairie Run, Bridge Deck Overlay, concrete deck overlays on 2 bridges: (1) over the Scioto River, located 0.3 mi east of SR-257 and (2) over Prairie Run, located 1000' east of US 36.

**Bike Components:** No change to existing conditions.

**Ped Components:** No change to existing conditions. Existing separated pedestrian bridge at Prairie Run location.

<u>State FY</u>	<u>Phase</u>	<u>Source</u>	<u>Amount</u>
2015	CON	HBP	\$88,000
2015	CON	STP-S	\$308,000
2015	CON	STATE	\$99,000
<b>Total:</b>			<b>\$495,000</b>

**Agency:** ODOT 6

**PID:** 89464

**TIP ID:** 2454

**MTP ID:** 1155

**Co-Route-Sec:** FRA-IR070-13.10 (Ph 6A)

**Length (mi.):** 1.86

**Project Type(s):** Major Widening/Interchange Modification

**Air Quality:** SA

**Description:** I-70/I-71 Innerbelt (Phase 6A), Major Widening/Interchange Modification, Constructs the WB ramps from downtown Columbus to I-70 WB, I-71 SB, and SR-315 NB. Includes full depth pavement replacement of mainline I-70 WB, I-71 SB, and Mound St.

**Bike Components:** Shared-lane markings/Sharrows. Sharrows on Mound St from Front St to 2nd St. Other future projects will include a westbound bike lane on Mound St with a western terminus at Front St.

**Ped Components:** Yes - Type to be determined.

<u>State FY</u>	<u>Phase</u>	<u>Source</u>	<u>Amount</u>
2014	PE DD	IM	\$9,443,126
2014	PE DD	STATE	\$1,049,236
2015	ROW	NHPP	\$7,200,000
2015	ROW	STATE	\$800,000
<b>Total:</b>			<b>\$18,492,362</b>

# Resolution T-9-14

## Attachment 1 - Amended Project Information

**Agency:** ODOT 6

**PID:** 90649

**TIP ID:** 1989

**MTP ID:** 994

**Co-Route-Sec:** FRA-SR003-24.47 Sidewalks

**Length (mi.):** 1.98

**Project Type(s):** Sidewalks

**Air Quality:** E

**Description:** Westerville Rd from SR-161 to Huber Village Blvd/Heatherdown Dr, Sidewalks, second phase of the safety project at this location (ID 1329, PID 76279).

**Bike Components:** No change to existing conditions. Existing bike lanes.

**Ped Components:** Sidewalk on 2 sides. 5' wide. 3.96 mi. added to ped network.

<u>State FY</u>	<u>Phase</u>	<u>Source</u>	<u>Amount</u>
2014	ROW	HSIP	\$178,920
2014	ROW	STATE	\$19,880
2015	CON	NHS	\$5,200
2015	CON	STATE	\$504,000
2015	CON	TEA-M	\$2,010,800
			<b>MORPC Funds</b>
<b>Total:</b>			<b>\$2,718,800</b>

**Agency:** ODOT 6

**PID:** 98066

**TIP ID:** 2917

**MTP ID:** 1020

**Co-Route-Sec:** FRA-IR270-52.640

**Length (mi.):** 0.1

**Project Type(s):** Bridge Deck Overlay

**Air Quality:** E

**Description:** I-270 (South Outerbelt) at US-23, Bridge Deck Overlay, Concrete deck overlay of US 23 Ramp L over I-270 in south Columbus.

**Bike Components:** No change to existing conditions.

**Ped Components:** No change to existing conditions.

<u>State FY</u>	<u>Phase</u>	<u>Source</u>	<u>Amount</u>
2015	CON	STATE	\$488,400
<b>Total:</b>			<b>\$488,400</b>

**Agency:** Pataskala

**PID:** 96471

**TIP ID:** 2916

**MTP ID:** 1020

**Co-Route-Sec:** LIC-TR038-04.50

**Length (mi.):** 0.5

**Project Type(s):** Bridge Replacement

**Air Quality:** E

**Description:** Columbia Rd at Muddy Fork, Bridge Replacement,

**Bike Components:** None.

**Ped Components:** None.

<u>State FY</u>	<u>Phase</u>	<u>Source</u>	<u>Amount</u>
2016	CON	HBP	\$418,000
2016	CON	LOCAL	\$104,500
<b>Total:</b>			<b>\$522,500</b>

Funds in FYs prior to 2014 are not included in this report nor in the 2014-2017 TIP.

# Resolution T-9-14

## Attachment 1 - Amended Project Information

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### Summary of Funding Sources

<u>Source</u>	<u>Description</u>	<u>Total Amount</u>
HBP	Highway Bridge Program	\$506,000
HSIP	Highway Safety Improvement Program	\$178,920
IM	Interstate Maintenance	\$9,443,126
LOCAL	Local Public Agency Funds	\$1,269,375
NHPP	National Highway Performance Program	\$8,245,852
NHS	National Highway System	\$5,200
SRTS	Safe Routes to School	\$381,689
STATE	State Transportation Funds	\$3,134,586
STP-S	Surface Transportation Program, Attributable to the State	\$689,818
TEA-M	Transportation Enhancement, Attributable to MORPC	\$2,010,800
<b>Grand Total</b>		<b>\$25,865,366</b>