

# CARES ACT

**August 5, 5:30 – 6:30 p.m.**

In partnership with Franklin County Township Association & the Central Ohio Mayor's & Managers Association



MID-OHIO REGIONAL  
**MORPC**  
PLANNING COMMISSION

# WELCOME & INTRODUCTIONS



MORPC

## WILLIAM MURDOCK

*EXECUTIVE DIRECTOR*

*MID-OHIO REGIONAL PLANNING  
COMMISSION*



Feel free to post questions in the chat function in teams or email [“questions@morpc.org.”](mailto:questions@morpc.org)

# MORPC COVID-19 RESOURCE HUB

[www.morpc.org/covid19](http://www.morpc.org/covid19)



## Local Government Resources



Local Agency COVID-19 Sites

Explore



Government Operations & Remote Options

Explore



<https://www.morpc.org/statement-on-racism/>  
<https://www.morpc.org/eliminatoracism/>

# WELCOME & INTRODUCTIONS



MORPC

## CHET CHANEY

*PERRY TOWNSHIP TRUSTEE*

*FRANKLIN COUNTY*

*TOWNSHIP ASSOCIATION PRESIDENT*



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# WELCOME & INTRODUCTIONS



MORPC

## DAVID COLLINSWORTH

*CITY MANAGER  
CITY OF WESTERVILLE*

*PRESIDENT CENTRAL OHIO  
MAYORS & MANAGERS ASSOCIATION*



Feel free to post questions in the chat function in teams or email ["questions@morpc.org."](mailto:questions@morpc.org)



## JOE GARRITY

*DIRECTOR OF GOVERNMENT AFFAIRS  
& STRATEGIC INITIATIVES  
Mid-Ohio Regional Planning Commission*



Feel free to post questions in the chat function in teams or email ["questions@morpc.org."](mailto:questions@morpc.org)

# CARES Act



- [Public Law 116-136](#) signed on March 27, 2020
- Established & appropriated \$150 billion to Coronavirus Relief Fund
- U.S. Treasury to make payments from the Coronavirus Relief Fund to: States \$4.532 billion total state allocation to Ohio Eligible units of local government
- \$1.5 billion to U.S. Economic Development Administration
- \$5 billion to federal Housing & Urban Development agency
- \$75 billion equity investment in Federal Reserve Board's Main Street SPV (Sect. 4027)

## Coronavirus Relief Fund & Ohio House Bill 481: Local Gov't Distributions

# ELIGIBLE UNITS OF LOCAL GOVERNMENT



Cities and counties in Ohio with **population exceeding 500,000** (2019)

- 6 jurisdictions eligible for **\$778 million in direct payments from Coronavirus Relief Fund**
- Full list: <https://home.treasury.gov/system/files/136/Eligible-Units.pdf>
- Funds distributed in May *City of Columbus* (\$157 million) & *Franklin County* (\$76 million) plus 4 other Counties

Remaining **\$3.75 billion to State of Ohio**

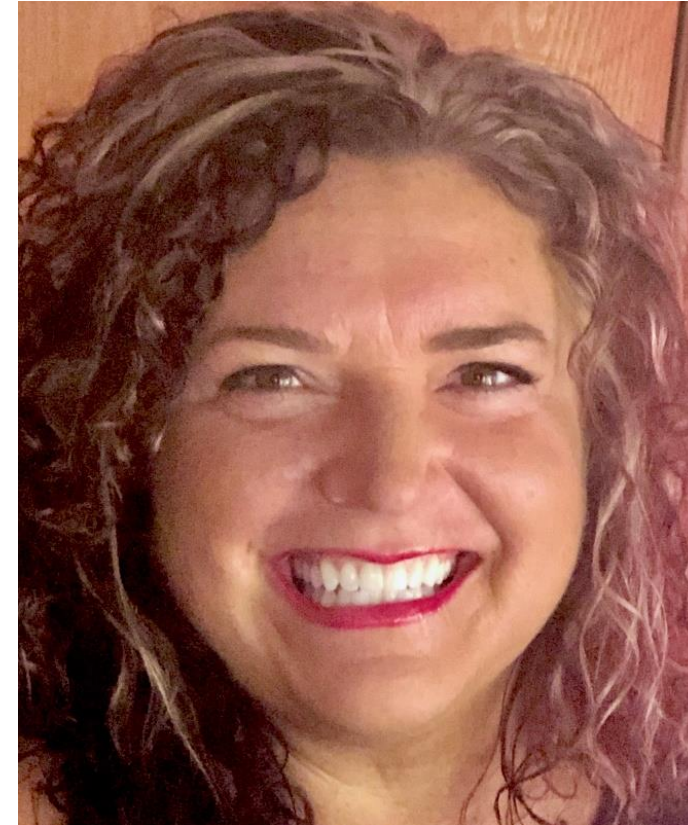
- **\$1.2 billion for local governments**
- Ohio House Bill (HB) 481 appropriates **\$350 million to local governments**
- Constituent subdivisions can receive sub awards from the 6 directly paid jurisdictions + HB 481 allocations
- State legislators holding back **\$850 million** in further response to pandemic
- Must be appropriated & spent by **December 30, 2020**





## JAKKI FEDERER

*SETTLEMENT OFFICER  
FRANKLIN COUNTY AUDITOR'S OFFICE*



Feel free to post questions in the chat function in teams or email ["questions@morpc.org."](mailto:questions@morpc.org)



**H.B. 481 Auditor's Office Process**

**MORPC-Local Government Calls**

**August 5, 2020**



# Franklin County CARES Timeline

## 🏠 Calendar of Next Steps:

🏠 10/6/20 – Interim Report of activities and spending 03/01/20 – 09/30/20 to OBM

🏠 10/15/20 – Unencumbered Funds returned to the County Auditor

🏠 10/22/20 – Redistribution of remaining funds

🏠 12/28/20 – Return unspent funds to State Treasury per OBM instructions

🏠 12/30/20 – Final Report due to OBM of activities for entire grant



## FAQs & Details

- 🏠 Initial Disbursement – there is still time to request initial funds until 09/30/20
- 🏠 Return Funds – by 10/15/20 by check to County Treasurer, mailed to County Auditor
- 🏠 2<sup>nd</sup> Distribution – 10/22/20
- 🏠 Return Funds After 2<sup>nd</sup> Distribution – All unspent funds go to OBM



# Franklin County Fiscal Budget & Settlement Contact Information

**Robert Caldwell, Chief Financial Officer/Fiscal  
Director**

**Email: [rlcaldwe@franklincountyohio.gov](mailto:rlcaldwe@franklincountyohio.gov)**

**Phone: 614.525.7520**

**Jakki Federer, Settlement Officer**

**Email: [jakkifederer@franklincountyohio.gov](mailto:jakkifederer@franklincountyohio.gov)**

**Phone: 614.525.7363**

**Elizabeth Ondrey, Settlement Officer**

**Email: [ebondrey@franklincountyohio.gov](mailto:ebondrey@franklincountyohio.gov)**

**Phone: 614.525.7296**

**Kerri Ritchie, Budget Clerk**

**Email: [klritchi@franklincountyohio.gov](mailto:klritchi@franklincountyohio.gov)**

**Phone: 614.525.3743**

When returning unused funds from first round of CARES, please make checks payable to the **Franklin County Treasurer** and mail to the attention of any of the contacts above to:

**Franklin County Auditor, Michael Stinziano  
373 S High St, 21<sup>st</sup> Fl  
Columbus OH 43215**





# Questions?

**Email:**

**AuditorStinziano@  
franklincountyohio.gov**

**Phone:**

**614-525-HOME**







## **MARNIE A. FREDRICKSON,**

*ASSISTANT CHIEF DEPUTY AUDITOR OF SPECIAL  
PROJECTS*

*AUDITOR OF STATE KEITH FABER*



Feel free to post questions in the chat function in teams or email [“questions@morpc.org.”](mailto:questions@morpc.org)

OHIO AUDITOR OF STATE  
**KEITH FABER**



# Mid-Ohio Regional Planning Commission: CARES Act Programs

Presented by:

Courtney Shalosky and  
Marnie Fredrickson

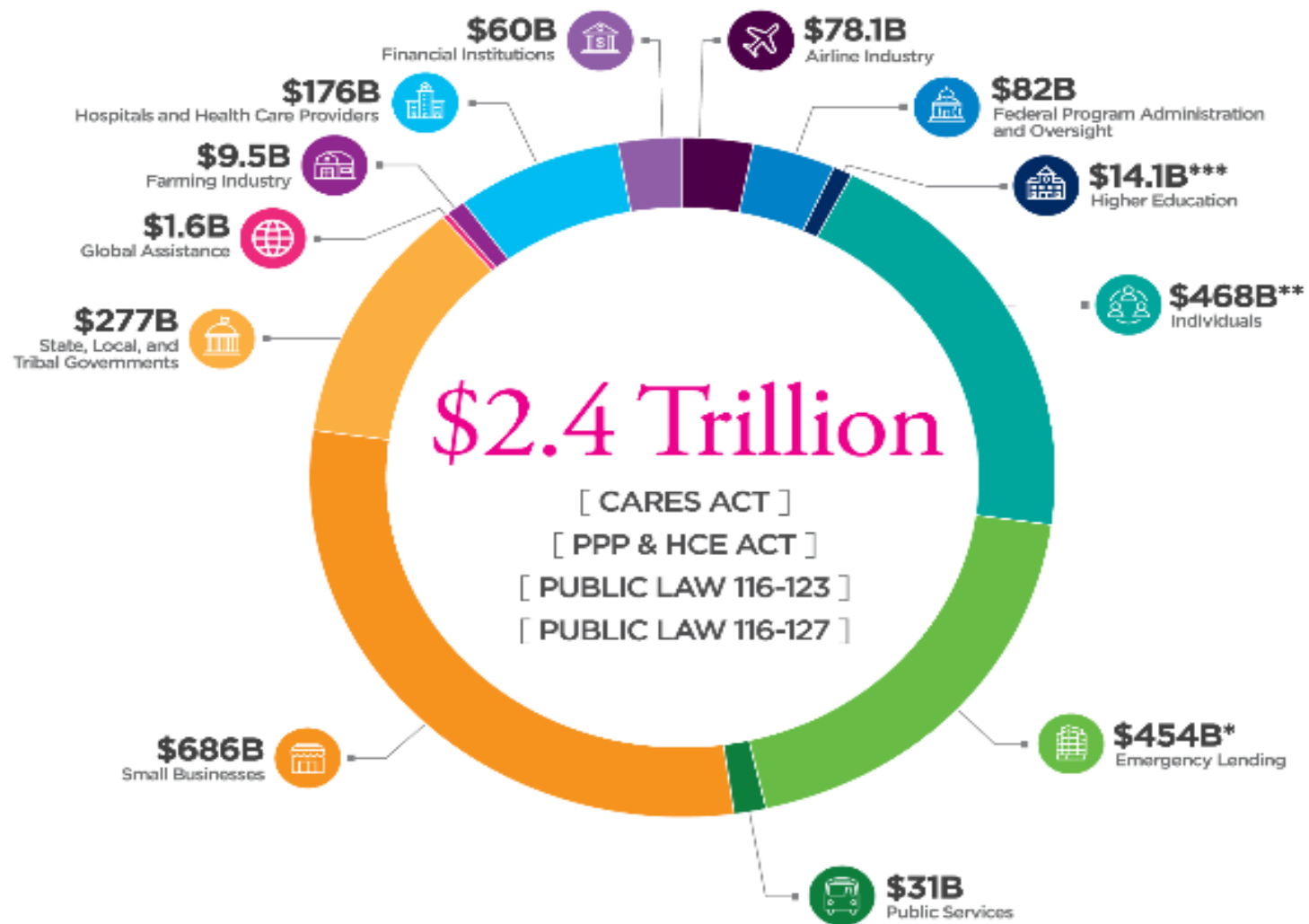
# ACTS

Coronavirus Aid, Relief, and Economic Security Act (CARES) H.R. 748

Families First Coronavirus Response Act—H.R. 6201

Coronavirus Preparedness and Response Supplemental Appropriations Act—H.R. 6074

Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139)



Source: Public Laws 116-123, 116-127, 116-136, and 116-139; Agency Appropriations Information verified through OIG and Treasury Data.

\*\*\* Other education funding, including K-12 schools, is included in the State, Local, and Tribal Governments category

\*\* Includes Internal Revenue Service Estimate of Cash Payments as of 4/15/2020 \$292 B

\*\* Includes Department of Labor Estimate for Extra Unemployment Payments as of 4/15/2020 \$150.6 B

\* Federal Reserve emergency lending facilities support the flow of credit to consumers, employers, businesses, and municipalities

# National COVID Overview

Approximately \$139 billion being allocated to state governments through CARES

More than 90 federal programs (and counting) that this impacts

Supplemental Funding, New Programs, Waivers/Flexibilities

# OMB Memos

## OMB M-20-11 dated March 9, 2020

- Specific to entities directly impacted by COVID 19

## OMB M-20-17 dated March 19, 2020

- Extends to recipients affected by the loss of operations and increased costs
- Allowability of salaries and benefits
- Allowability of costs normally not chargeable (cancellation fees, etc)

## OMB M-20-20 dated April 9, 2020

- Agencies MAY allow recipients to donate medical equipment purchased with federal funds to entities serving the public for COVID response

## OMB M-20-26 dated June 18, 2020

- Rescinds portions of Memos 20-11 and 20-17; allows extensions for Single Audit filings for certain fiscal year ends



# AOS COVID-19 Federal Program Spreadsheet / Tracker

AOS developed a federal program listing based upon reading the acts and looking at the federal/state agency websites on what impacts their could be to Ohio

- This ranges from supplemental funding to existing program, new grant programs to waivers and flexibilities in existing requirements

Many questions regarding funding still exist

- Are all programs subject to Uniform Guidance?
- CFDA numbers? New or pre-existing?
- SEFA Reporting? Clusters?

# Here's What We Know So Far

**Decentralized Process** - It is up to each Federal Awarding Agency to determine UG applicability, assign CFDA numbers to new programs, interpret the legislative requirements and communicate the logistics of how to collect and accumulate covered recipients' required reporting information

**Prime recipients** – those recipients receiving direct payments in federal program assistance – must determine whether/how to subgrant assistance to others.

- Example: State of Ohio is a prime recipient for many programs and will need to collect detailed information from their subgrantees in order to complete Sec. 15011 quarterly reporting

# Here's What We Know So Far

Ohio Rev. Code Sec. 5705.09 requires a separate fund be established for new grants/federal programs.

- That is, a special fund must be established for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose.
- AOS approval for new fund establishment is not required in this instance.

Although still unclear, AOS highly encourages separate accountability for COVID-19 funding in pre-existing federal program due to the special reporting requirements.

# Here's What We Know So Far

In many programs, governments will need to document how they determined that expenditures made were necessary and related to the public health emergency.

Although not required, we are encouraging governing board members to adopt, as a best practice, a resolution to document which employees should be paid and what documentation should be kept for work conducted during this time.

If UG applies, additional Time & Effort, etc. requirements may be applicable

# AOS Resources

- We recently have launched a webpage containing COVID specific information



# AOS Resources

- Webpage includes
  - COVID Federal Assistance Spreadsheet and a tutorial for it
  - Deadline Extensions that have been granted at both the state and federal level
  - Public Meeting Guidelines
  - Frequently Asked Questions
  - Free training resources
  - Advisory and Policy Updates
  - How to reach AOS and other offices



OHIO AUDITOR OF STATE  
**KEITH FABER**



Center for Audit Excellence

88 E. Broad St.

Columbus, Ohio 43215

Courtney Shalosky and Marnie Fredrickson

Presenter phone: (800) 282-0370

[FACCR@ohioauditor.gov](mailto:FACCR@ohioauditor.gov)

# OHIO AUDITOR OF STATE KEITH FABER



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## STACIE MASSEY

*SENIOR FINANCIAL MANAGER*

*OHIO GRANTS PARTNERSHIP*

*OFFICE OF BUDGET & MANAGEMENT*



Office of Budget  
and Management



Feel free to post questions in the chat function in teams or email ["questions@morpc.org."](mailto:questions@morpc.org)

**Ohio**

**Office of Budget  
and Management**

Coronavirus Relief Fund  
HB 481 Local Government Assistance Program

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Stacie Massey, Ohio Grants Partnership

# HB 481 Funds - Register with OBM



- Registration with OBM is required for all on the OBM Grants Partnership website
  - <https://grants.ohio.gov/fundingopportunities.aspx>
  - Click the Register button at the bottom of funding opportunity
  - Guidance, sample resolutions, and county distribution template are all available here
- Why do I need to register?
  - Establishes account in the OBM grants portal for log-in to do reporting
  - Provides OBM contact information
  - Provides OBM required information to comply with CARES Act reporting
- What do I need to register?
  - Contact information
  - DUNS number

## HB 481 Funds - Additional Reminders



- Submit your resolution/ordinance to your County Auditor and OBM at [grants@obm.ohio.gov](mailto:grants@obm.ohio.gov)
- OBM has published a spreadsheet template for use by County Auditors to report distributions back to OBM
  - Spreadsheet may be submitted to [grants@obm.ohio.gov](mailto:grants@obm.ohio.gov) OR
  - Uploaded in the portal at <https://grantsportal.ohio.gov/>
- Questions on allowability and use should be directed to the Ohio Grants Partnership at [grants@obm.ohio.gov](mailto:grants@obm.ohio.gov)



# Financial Status Reporting



- Financial Status Reporting will be completed on the OBM grants portal
  - Portal is located at <https://grantsportal.ohio.gov/>
- Original reporting dates were modified to meet the new Treasury requirements
  - Activities from March 1 to June 30 should include in interim report to reduce administrative burden; funds were not distributed to the County until June 23
  - Interim report due **October 6** for activities from March 1 to September 30
  - Final report due **December 30** to include activities for the entire performance period. Remaining balances reported must be returned
- Reporting elements
  - Obligations (encumbered amounts), expenditures, activities, and job metrics (jobs created or retained)
  - Detailed list of all projects or activities to include name of project and description
  - Detailed information on loans issued, contracts or grants awarded, transfers made to other governments, and direct payments greater than \$50,000

# Ohio Grants Partnership Resources



- The Ohio Grants Partnership website is <https://grants.ohio.gov/> and contains resources to help in managing grant funds
  - Helpful links
  - DUNS and SAM Registration instructions
  - Grants Training
  - Funding Opportunities and links to agency sites
- Resources to manage these CRF funds such as an OBM guidance document and US Treasury guidance and frequently asked questions links

**Ohio**

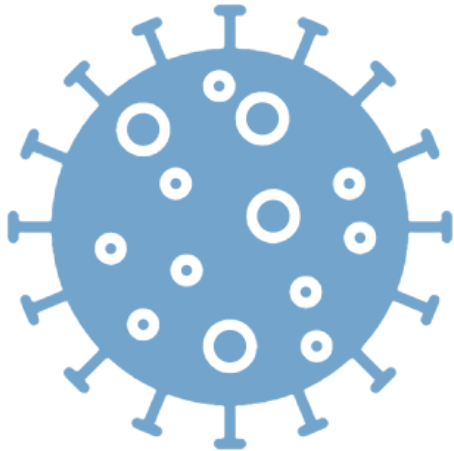
**Office of Budget  
and Management**

# Coronavirus Relief Fund

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Updates

## US Treasury Updates – “Costs Incurred”



- Defined a “covered period” to be March 1, 2020 to December 30, 2020
- Clarified for a cost to be considered incurred, performance or delivery must occur during the covered period, but payment of funds need not be made during that time
- Performance means activities supporting payment must be within the covered period
- HB 481 directs return of unspent funds by December 28, thus this new definition does not change much

# US Treasury Updates – Reporting



- US Treasury OIG released reporting requirements on July 2
- New requirements require the State to report activity at all levels
- Reporting elements
  - Obligations (encumbered amounts), expenditures, activities, and job metrics (jobs created or retained)
  - Detailed list of all projects or activities to include name of project and description
  - Detailed information on loans issued, contracts or grants awarded, transfers made to other governments, and direct payments greater than \$50,000

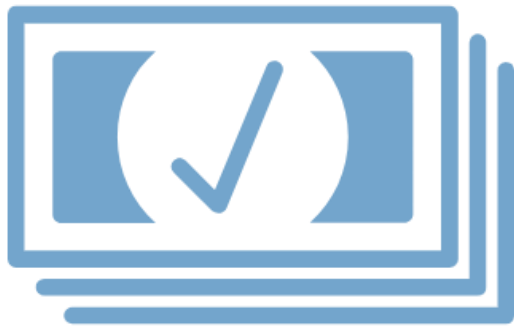
# US Treasury Update – Record Retention



- Records to support compliance shall be maintained for a period of five (5) years after final payment is made of Coronavirus Relief Fund monies
- Records include but are not limited to:
  - General ledger and subsidiary ledgers
  - Budget records for 2019 and 2020
  - Payroll, time records, human resource records to support cost incurred for payroll expenses
  - Receipts of purchases
  - Contracts and subcontracts
  - Grant agreements and grant subaward agreements
  - Documentation of reports, audits, and other monitoring
  - Documentation supporting performance outcomes
  - Internal and external email/electronic communications related to use of funds
  - Investigative files and inquiry reports



## US Treasury Update – FEMA Match



- Treasury guidance was updated to allow for funds to be used for the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19 related costs that otherwise satisfy the CRF eligibility criteria and the Stafford Act
- Public Assistance Program is Stafford Act assistance
- Emergency Management Performance Grant Supplemental is not a Stafford Act grant
- Currently, the State is covering the 25% cost share match using CRF

## US Treasury Update – Administrative Leave



**May Fund payments be used to cover increased administrative leave costs of public employees who could not telework in the event of a stay at home order or a case of COVID-19 in the workplace?**

The statute requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. As stated in the Guidance, a cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. If the cost of an employee was allocated to administrative leave **to a greater extent than was expected**, the cost of such administrative leave may be covered using payments from the Fund.

**Note that the situation provided by Treasury was an inability to telework during a stay at home order or a case of COVID-19 in the workplace.**

# Overarching Cost Eligibility Criteria



The CARES Act requires that the payments from the CRF only be used to cover expenses that -

(1) are **necessary** expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);

(2) were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the government; **AND**

(3) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020

## Permissible Use of Funds – Personnel Costs

- Criteria #1 & 3 – Necessary & Between March 1 and December 30
- Criteria #2 - Costs Not Accounted for in Budget

A cost meets this requirement if either:

(a) the cost cannot lawfully be funded using a line item, allotment, or allocation within the budget **OR**

(b) the cost is for a **substantially different use** from any expected use of funds in such a line item, allotment, or allocation

### Substantially Dedicated

(public safety, public health, health care, human services, or similar)

### Substantially Different

(repurposed or diverted to different use)

# Substantially Dedicated



- Presumption that public safety, public health, health care, human services, and similar employees are **substantially dedicated**
- It is up to each jurisdiction to define its own thresholds of substantial dedication and document the justification for that decision
- “Presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, **unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise**”
- “As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020”
- Documentation is important to show determination of substantial dedication, who is dedicated, and activities being performed

## US Treasury Update – Substantially Dedicated Personnel Costs



- Treasury updated guidance to cover the entire payroll costs of an employee whose time is substantially dedicated to mitigating or responding to COVID-19 public health emergency as a matter of administrative convenience
- Added statement that an employer may also track time spent by employees related to COVID-19 and apply funds on that basis but would need to do so consistently within the relevant agency or department
- This applies to substantially dedicated under the Treasury presumptive clause in the areas of public safety, public health, health care, human services, and similar employees

# Substantially Different Use



- Employees that were repurposed to perform other unbudgeted duties as a result of COVID-19
  - Examples-manning COVID related call centers, cleaning playgrounds or other public areas, performing screening for public entering a facility, etc.
- Performing a function in another location such as from home does not make it a substantially different use
- Unless personnel in this area are a presumed substantially dedicated employee, then time worked to support other function should be all that is charged
- Fringe is a part of personnel costs and should be charged in the same allocation as the time

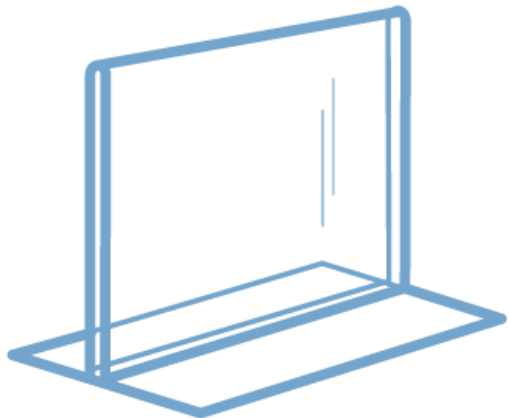


## Avoid Red Flags



- Personal Protective Equipment and supplies to address more than the current pandemic
  - Be able to justify stockpiles with surge predictions and/or estimated needs if necessary
- Replacement of current equipment and/or major facility updates or replacement (update or upgrade should have direct tie to need due to COVID-19)
- Avoid schemes that have loose ties to COVID to fund items that were already planned but could not be done because of lack of funding
- Be able to defend necessity with every expenditure of funds

# Considerations on Uses



- **Preparing to handle needed PPE**
  - Rearrange current space or expand
  - May require some equipment to manage shipments of PPE
- **Public Social Distancing Measures**
  - Plexiglass or touchless transitions
  - Remote or online services that were not previously planned to be offered
- **Economic Relief Programs**
  - Need to establish criteria and ensure funding is going to those that have economic hardship related to COVID-19
  - Must be for essential services, but cannot direct to a specific purpose that would be viewed as revenue replacement (i.e. funds only to pay City water bill)
  - May need to issue 1099-MISC or 1099-G
- **Increased costs in cleaning and sanitizing areas**
  - Areas that are not traditionally cleaned like parks and playgrounds

## Considerations on Uses

- Transfer to another government or non-profit in community for COVID-19
  - Fire districts, schools, etc. are allowable
  - Remember subrecipient responsibilities will apply
  - Revenue replacement is still not allowed if you are transferring to another government
- Touchless features in public facilities
  - Automatic doors, faucets, etc.
- Telework Costs
- Audit Costs
  - Allowable for single audit costs but will not be timely to use



# Considerations on Uses



- Local Court Remote Technology Grants
  - CRF reimbursed the Supreme Court for the initial wave of these grants to local courts
  - More need than what was funded
- Examples include:
  - Remote technology enablement projects;
  - Technology to enable public access to online hearings/trials;
  - Online dispute resolution technology;
  - Online notarization technology;
  - Digital scan fingerprinting technology;
  - Form templates for domestic violence;
  - Guardianship and estate technology solutions;
  - Minor building modifications to ensure the safety of the public and staff (plexiglass or glass barriers, disinfecting services, etc.);

# Contact Us with Questions

## Ohio Grants Partnership

E-Mail [grants@obm.ohio.gov](mailto:grants@obm.ohio.gov)

## Ohio Grants Partnership Team

- Stacie Massey, Senior Financial Manager
- Gene Berry, Financial Manager
- Jessica Martin, Financial Manager
- Neal Bucklew, Program Administrator
- Paul Mann, Program Administrator
- Merrilie Munsey, Program Administrator

# ANNOUNCEMENTS



MORPC

## WILLIAM MURDOCK

*EXECUTIVE DIRECTOR*

*MID-OHIO REGIONAL PLANNING  
COMMISSION*



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# CENTRAL OHIO ECONOMIC UPDATE



MORPC

THURSDAY AUGUST 6, 2020 4-5 PM

- Don DePerro,  
Columbus Chamber of Commerce
- Kenny McDonald, One Columbus
- Bill LaFayette, Regionomics

- [Join Microsoft Teams Meeting](#)
- [+1 614-362-3056](#) United States, Columbus (Toll)
- [\(888\) 595-9475](#) United States (Toll-free)
- Conference ID: 486 240 445#





# CENTRAL OHIO SOLAR ENERGY TOOLKIT FOR LOCAL GOVERNMENTS



Interest in solar PV continues to grow in Ohio as they provide a cost-effective solution for generating electricity. Local governments are viewing them as an investment in their local economy and as a way to improve the health, equity, and resilience of the communities they serve.

The toolkit guides local governments as they turn their focus to preparing for solar PV in their communities. It provides step-by-step instructions, general resources, as well as those that are specific to Central Ohio.

The toolkit is available on the MORPC website:

<https://www.morpc.org/tool-resource/central-ohio-solar-toolkit-for-local-governments/>

Join us for ENERGY ACADEMY where we'll be taking a deep dive into the toolkit:

## **SOLAR TOOLKIT & BENCHMARKING**

September 9, 2020 10 a.m – 12 p.m

Sign up at: [bit.ly/MORPCEnergyAcademy](https://bit.ly/MORPCEnergyAcademy)

# REGIONAL HOUSING STRATEGY



**September 2, 2020**  
**10:00 a.m. – 11:30 a.m.**



<https://www.eventbrite.com/e/regional-housing-strategy-tickets-113781148478>



MORPC

# SAVE THE DATE:

## 2020 SUMMIT ON SUSTAINABILITY

### Virtual Conference:

October 15<sup>th</sup> 12:00 p.m. – 4:45 p.m.

October 16<sup>th</sup> 10:00 a.m. – 1:00 p.m.

The summit is MORPC's signature environmental conference, bringing together hundreds of community leaders to explore and share sustainable ideas and solutions.

For more details visit [www.morpc.org/summit](http://www.morpc.org/summit).



**RESILIENT. ADAPTABLE. BOLD.**

2020 SUMMIT ON SUSTAINABILITY

# THANK YOU - FRANKLIN COUNTY TOWNSHIP ASSOCIATION



MORPC

## CHET CHANEY

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*FRANKLIN COUNTY*

*TOWNSHIP ASSOCIATION PRESIDENT*



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# THANK YOU – CENTRAL OHIO MAYORS & MANAGERS ASSOCIATION



MORPC

## DAVID COLLINSWORTH

*CITY MANAGER*

*CITY OF WESTERVILLE*

*PRESIDENT CENTRAL OHIO*

*MAYORS & MANAGERS ASSOCIATION*



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## OTHER BUSINESS



Feel free to post questions in the chat function in teams or email ["questions@morpc.org."](mailto:questions@morpc.org)

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Mid-Ohio Regional Planning Commission

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