



Ashville, Ohio



Village of Ashville

P.O. Box 195

200 East Station Street

Ashville, OH 43103

Office: 740/983-6367 • Fax: 740/983-4703

Website: www.ashvilleohio.gov



Welcome

to the May 12th

Covid-19

Training Session



Silence Mobile
Devices



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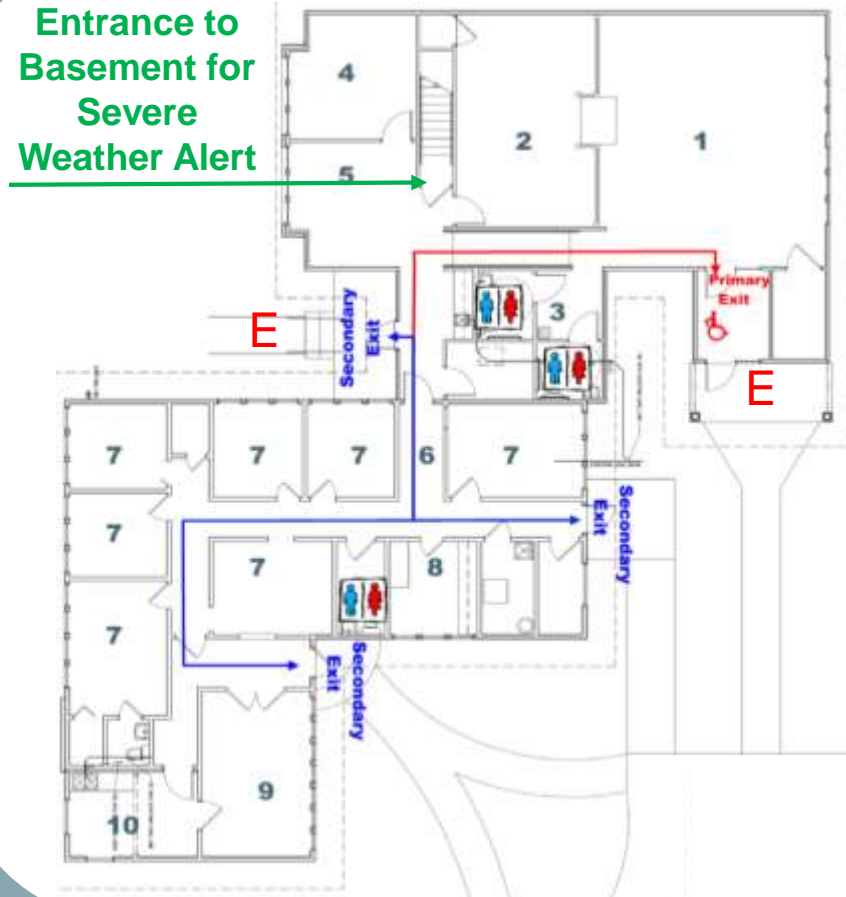
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Building Locations

Entrance to
Basement for
Severe
Weather Alert



Building Key

1. Community Room & Audience Area.
2. Council Chamber
3. Restrooms
4. Conference Room & Executive Session Area
5. Open Space
6. Transition for Renovated Area
7. Office Area
8. Restrooms
9. Conference Room
10. Break-room

E = Emergency Exits

Assembly Point
Parking Lot



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**Pledge
of
Allegiance**



**I pledge allegiance to the Flag
of the United States of America,
and to the Republic for which it stands:
one Nation under God, indivisible,
With Liberty and Justice for all.**

June 14, 1954



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May 13, 2020 Covid-19 Agenda

STARTS AT OFFICE 10:00 AM SERVICE AND UTILITY NOON

1. Office Reopens on May 19, 2020
2. Service and Utility Department Resumes full staffing May 12, 2020
3. Directives
 - a) Source of authority
 - b) How to implement
 - c) Health Assessment
4. Miscellaneous
 - a) How to Implement
 - b) Family First Coronavirus Response Act (FFCRA)
5. Questions



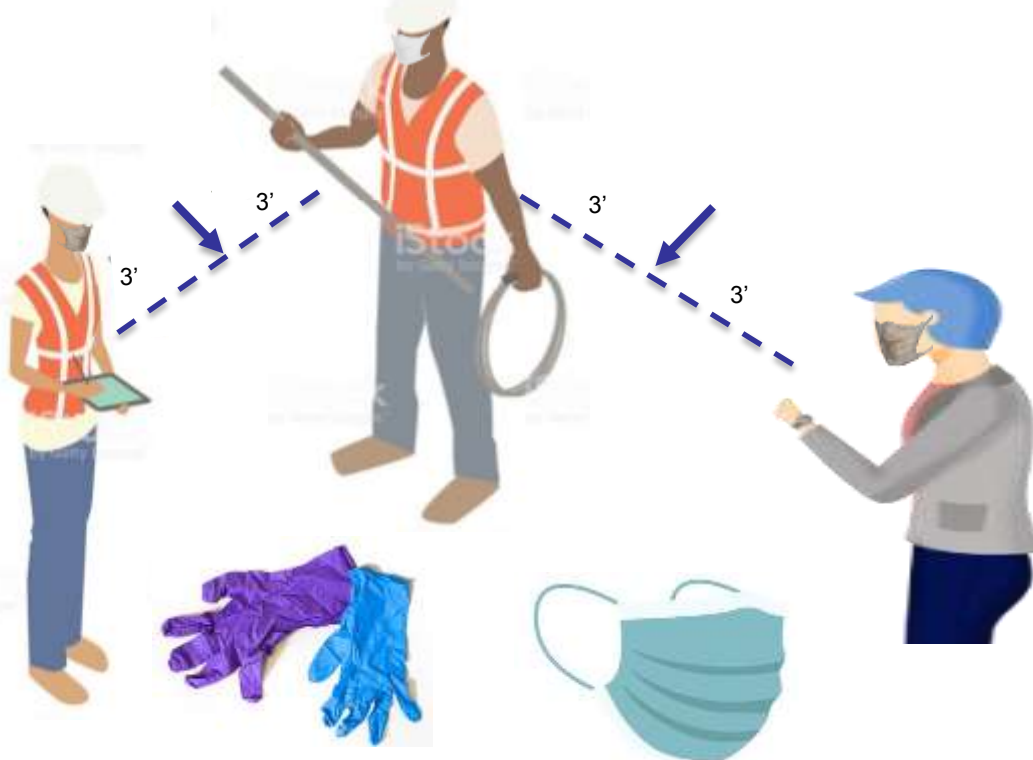
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Service & Covid-19



The objective is to provide services, protect our customer and the staff.





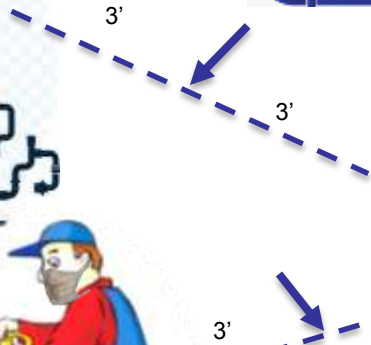
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Utilities & Covid-19



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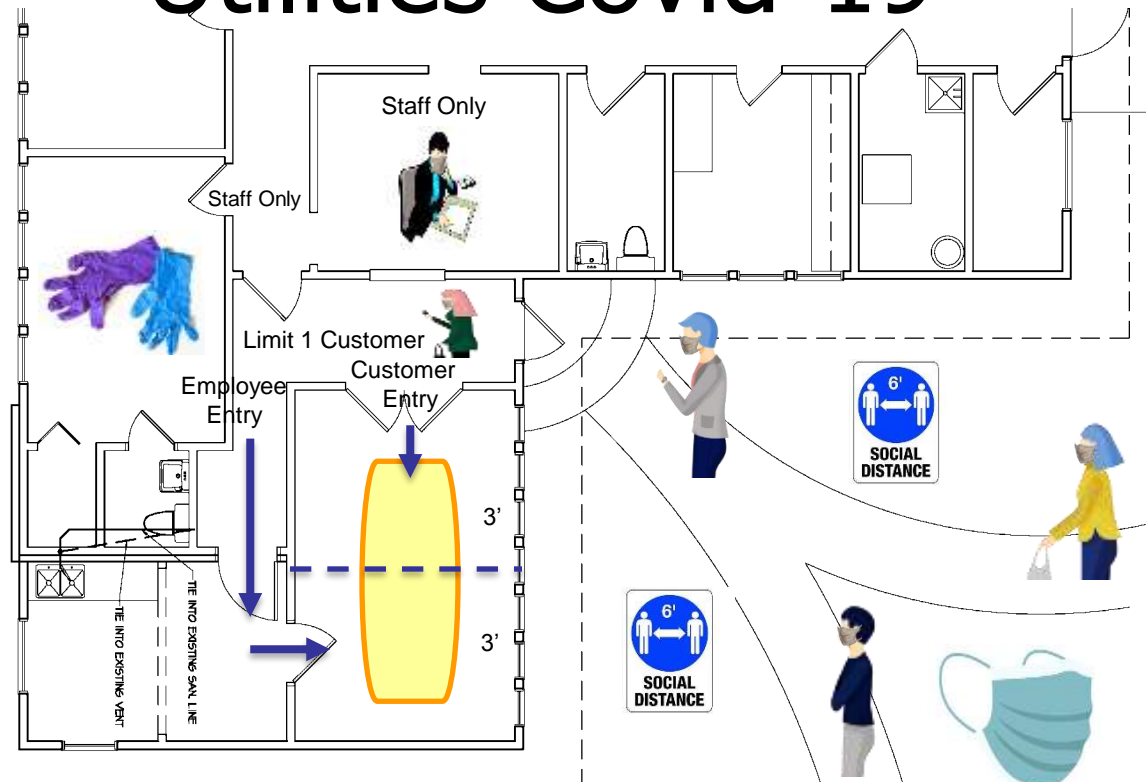
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Utilities Covid-19



The objective is to allow guest into the office to protect them and the staff.
No meetings in offices at this time only the conference room.



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Office Sign



**Coronavirus Disease
Covid-19**
**Ashville Office Reopens
on May 19th**

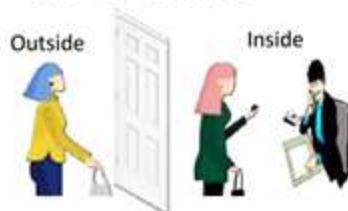


Instructions

- Seniors 65 & at risk from 8:00 – 9:00 am and 4:00 – 4:30 pm
 - Door locked will be opened
- One customer at a time
- Face covering
- Six (6) foot rule
- If ill DO NOT ENTER

Please

One Guest
at a Time



Please

& Wear a Face
Covering



Please

& Protect Your
Neighbor





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The Source of Ashville's Directives Ohio Department of Health

COVID-19 Responsible Protocols
FOR GETTING OHIO BACK TO WORK
Ohio.gov

GUIDING PRINCIPLES

- 1 Protect the health of employees, customers and their families
- 2 Support community efforts to control the spread of the virus
- 3 Lead in responsibly getting Ohio back to work

5 PROTOCOLS FOR ALL BUSINESSES:

- 1 **No mask, no work, no service, no exception.**
Require face coverings for employees and clients/customers at all times.
- 2 Conduct daily health assessments by employers and employees (self-evaluation) to determine if "fit for duty."
- 3 Maintain good hygiene at all times - hand washing and social distancing.
- 4 Clean and sanitize workplaces throughout workday and at the close of business or between shifts.
- 5 **Limit capacity** to meet social distancing guidelines.
 - Establish maximum capacity at 50% of fire code.
 - And, use appointment setting where possible to limit congestion.

Find industry-specific required criteria at Coronavirus.Ohio.Gov/ResponsibleRestartOhio

TAKE THE FOLLOWING ACTIONS WHEN A COVID-19 INFECTION IS IDENTIFIED:

- ✓ Immediately report employee or customer infections to the local health district.
- ✓ Work with local health department to identify potentially exposed individuals to help facilitate appropriate communication/**contact tracing**.
- ✓ **Shutdown** shop/floor for deep sanitation if possible.
- ✓ Professionally clean and sanitize site/location.
- ✓ Reopen in consultation with the local health department.

Questions? Visit: Coronavirus.Ohio.Gov/ResponsibleRestartOhio



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The Source of Ashville's Directives Ohio Department of Health

MIKE DEWINE Governor of Ohio | **Ohio** Department of Health | **#IN THIS TOGETHER Ohio**

Responsible RestartOhio

Consumer, Retail & Services

	Mandatory	Recommended Best Practices
Employees	<ul style="list-style-type: none"> Ensure minimum of 6 feet between employees, if not possible, install barriers Businesses that allow off-duty staff, partners, visitors, contractors, vendors and general individuals to use facility coverings, except for specifically designated legal, life, health or safety considerations and broader dual-use and security-covered areas. Businesses may instruct all employees to wear facial coverings, except for one of the following reasons: <ul style="list-style-type: none"> Facial coverings in the work setting are prohibited by law or regulation Facial coverings are in violation of occupational industry standards Facial coverings are not suitable for health reasons Facial coverings are in violation of the best-practice & occupational safety policies Facial coverings are not required when the employee works alone in an enclosed work area There is a functional (physical) reason for an employee not to wear a facial covering in the workplace Businesses must provide various protections upon re-entry, including verify an employee is not required to wear facial covering in the workplace. All return-to-work coverings provided shall be effective and cover all individual's nose, mouth, and chin. Employees must perform daily symptom assessment* Require employees to stay home if symptomatic Require regular handwashing by all employees Place hand sanitizer in high-traffic locations Clean high-touch items after each use (e.g. carts, baskets) 	<ul style="list-style-type: none"> Group employees by skill to reduce required
Customers & Guests	<ul style="list-style-type: none"> Ensure minimum 6 feet between customers Identify lines for at-risk populations (e.g. elderly) Place hand sanitizer in high-traffic locations Ask customers and guests to wear if symptomatic Request entry of customers and guests 	<ul style="list-style-type: none"> Consider having customers wear face coverings at all times Health questionnaires for symptoms at entry point Provide face coverings upon entry Screen patients, family members by appointment only Business responsibility for outside children Consider separating return patients
Physical Spaces	<ul style="list-style-type: none"> Ensure minimum of 6 feet between people, if not possible, install barriers Post social distancing signage and clutter-free high-traffic surfaces hourly Clear workbenches before starting if possible Establish maximum capacity Disinfect and seal service food stations, product samples Food courts remain closed 	<ul style="list-style-type: none"> Close work areas for deep cleaning Maximize available outdoor space to promote social distancing (e.g., space customer lines with floor markers, use alternate register) Use contactless payments where possible Allocate capacity for delivery and curbside pickup
Confirmed Cases	<ul style="list-style-type: none"> Immediately isolate and seek medical care for the individual who develops symptoms while at work Contact the local health district about suspected cases or exposures Shut down affected floor for deep sanitation if possible 	<ul style="list-style-type: none"> Work with local health department to identify potentially affected or exposed individuals to fully facilitate thorough contact tracing notification Contact tracing is readily available, but all suspected individuals are screened Following testing, contact local health department to initiate appropriate care and tracing

*Daily symptom assessment should include asking your supervisor (with a thermometer and wearing face mask) for confirmation of health. [Read More](#)



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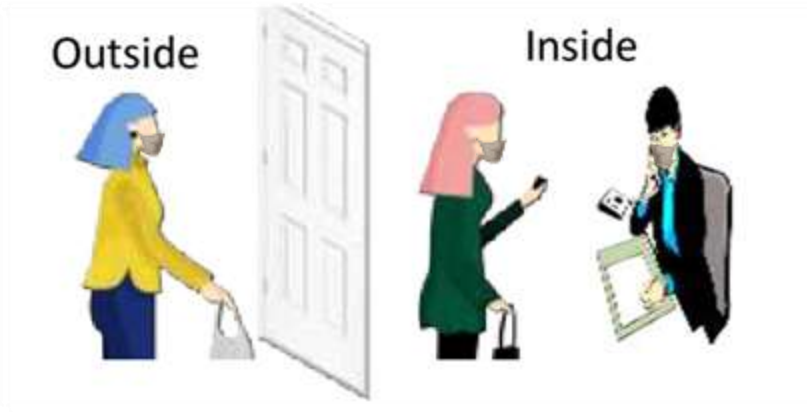
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How to do?





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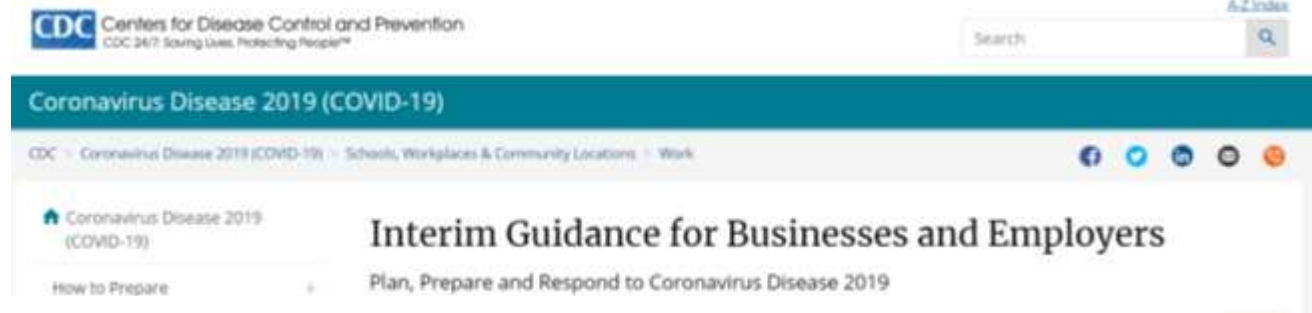
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How to do?



Recommended strategies for employers to use now:

- **Actively encourage sick employees to stay home:**
 - Employees who have symptoms of acute respiratory illness are recommended to stay home and not come to work until they are free of fever (100.4° F [37.8° C] or greater using an oral thermometer), signs of a fever, and any other symptoms for at least 24 hours, without the use of fever-reducing or other symptom-altering medicines (e.g. cough suppressants). Employees should notify their supervisor and stay home if they are sick.



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How to do?



Recommended strategies for employers to use now:

- **Emphasize staying home when sick, respiratory etiquette and hand hygiene by all employees:**
 - Place posters that encourage [staying home when sick](#), [cough and sneeze etiquette](#), and [hand hygiene](#) at the entrance to your workplace and in other workplace areas where they are likely to be seen.
 - Provide tissues and no-touch disposal receptacles for use by employees.
 - Instruct employees to clean their hands often with an alcohol-based hand sanitizer that contains at least 60-95% alcohol, or wash their hands with soap and water for at least 20 seconds. Soap and water should be used preferentially if hands are visibly dirty.
 - Provide soap and water and alcohol-based hand rubs in the workplace. Ensure that adequate supplies are maintained. Place hand rubs in multiple locations or in conference rooms to encourage hand hygiene.
 - Visit the [coughing and sneezing etiquette](#) and [clean hands webpage](#) for more information.



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**DON'T SPREAD
GERMS AT WORK**

**If you're sick, stay home, rest,
and remember to:**



Cover your coughs
and sneezes with a
tissue or your sleeve.



Wash your hands
often with soap
and water.



Talk to your
supervisor about
working from home.



U.S. Department of
Health and Human Services
Centers for Disease
Control and Prevention

For more information: www.cdc.gov/ycg | 1-800-CDC-INFO (232-4636) | www.cdc.gov/info



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Family First Coronavirus Response Act (FFCRA) – General Information

EMPLOYEE RIGHTS

PAID SICK LEAVE AND EXPANDED FAMILY AND MEDICAL LEAVE
UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT

Link to DOL poster

https://www.dol.gov/sites/dolgov/files/WHD/posters/FFCRA_Poster_WH1422_No_n-Federal.pdf

Link to text of H.R. 6201: <https://www.congress.gov/bill/116th-congress/house-bill/6201/text>



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Family First Coronavirus Response Act (FFCRA) – General Information

FFCRA consists of 3 components that impact employers

- Family and Medical Leave Act Expansion: EFMLEA**
- Public Health Emergency Paid Sick Leave Act: EPSLA**
- Coverage of Testing for COVID-19**

Effective Date: April 1 until December 31, 2020

Definition of Public Health Emergency

“An emergency with respect to COVID-19 declared by a Federal, State, or local authority.”

3/26/2020

COVID 19 & Employment
Law Issues



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Part 1: EFLMEA Family & Medical Leave Act (Sec. 3101)

- **Family and Medical Leave Expansion Act – EFLMEA**
H.R. 6201 amends FMLA 29 U.S.C. 2611
- **Expansion of the reasons for the use of Family Medical Leave for “public health emergency”.**
- **It does not provide an additional 12 weeks for the separate reason of public health emergency.**
 - New section: 29 USC 2612(a)(1)(F).



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EFLMEA - Family Medical Leave Expanded Coverage/Eligibility (Sec. 3102, Sec. 110(a)(1))

“Eligible Employee” for public health emergency

An employee who has been employed for at least 30 calendar days who is requesting “Public Health Emergency Leave”

“Covered Employer” (see section 3102)

All public Employers

Private sector is “fewer than 500 employees”

Employer threshold - Section 110 (a) (1) (B) COVID 19 & Employment
Law Issues

3/26/2020



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Questions

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Answers

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Thank You